

# CACI ADVANCE™

## Contract and Program Transition Services



The CACI ADVANCE™ (Align, Discover, Verify, Address, Normalize, Cutover, Execute) contract and program transition services executes a comprehensive set of phased transition activities, measurable milestones, and decision gates with entry and exit criteria based on Project Management Body of Knowledge (PMBOK®), Information Technology Infrastructure Library (ITIL), and IT Service Management (ITSM) best practices. It was developed by CACI experts based on hundreds of successful transitions.

The ADVANCE transition service includes a comprehensive and tailorable approach to guide the transition of products, services, and responsibilities to CACI in a predictable and organized manner. ADVANCE's seven phases ensure defined activities are completed at the optimal time, in the proper sequence, and with the right expertise while combining structure with collaboration. As a transition progresses through the ADVANCE phases, thorough knowledge discovery, gap analysis and remediation, and knowledge transfer tasks are executed to ensure critical domain knowledge is effectively retained while data integrity is verified.

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For more information about our expertise and technology visit:

**[www.caci.com](http://www.caci.com)**

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## Features

- Extensive pre-award SmartStart activities
- Tailored transition checklists and knowledge transfer questionnaires
- Dedicated transition manager
- Proactive transition risk identification/mitigation
- Defined transition metrics
- Detailed transition timeline/schedule
- Thorough analysis of interface and support requirements
- Demonstrated capability to quickly capture, hire, and onboard personnel
- Review of lessons learned, captured, and incorporated after each transition

## Benefits

- Leverage proven prior results and lessons learned for each customer
- Experienced team with clear roles and responsibilities
- Low risk transition plan initiated prior to award
- Long lead items (facilities, specialized expertise, OCONUS requirements) initiated pre-award
- Data-driven analysis and monitoring throughout transition
- Clear understanding of milestones, events, and customer requirements
- Critical team members in place on Day 1
- Transparent transition reporting and communications

Align	Phase 1	Ensures the alignment of CACI's transition plan with our customer's existing transition, phase-in, or start-up plans, expectations, and definitions of transition areas.
Discover	Phase 2	Gap analyses are conducted and existing services, products, documentation, assets, issues, and risks are identified and analyzed.
Verify	Phase 3	Identification, analysis, and remediation planning are completed for major program gaps along with detailed knowledge transfer.
Address	Phase 4	Implementation of remediation for major gaps and the finalization of "to be" plans, processes, and procedures for transition areas.
Normalize	Phase 5	Evaluation and implementation of "to be" plans, processes, and procedures are completed all while onboarding staff. Final preparations for the cutover to execution are conducted.
Cutover	Phase 6	The customer has a full understanding of the completed transition effort and approves cutover to CACI management for execution.
Execute	Phase 7	Program execution begins, remaining transition action items are closed out and lessons learned are incorporated for continuous process improvement. CACI delivers.

The CACI Transition Optimization and Strategy (TOS) corporate organization manages the tactical implementation of ADVANCE to lay the groundwork for achievement of all transition goals and objectives, optimal mission performance, and zero mission disruption. CACI embraces a multi-stakeholder environment via a focus on requirements, timelines, milestones, and transparent communication. Embedded within our ADVANCE transition service are the concepts of collaboration and accountability between CACI, our customers, third-party vendors, and any outgoing incumbents, along with established mechanisms for tracking and communication of status to ensure that all stakeholders are informed.

Ultimately, CACI delivers an optimized transition experience for our customers through our CACI ADVANCE™ transition service.

This material consists of CACI International Inc general capabilities information that does not contain controlled technical data as defined within the International Traffic in Arms Regulations (ITAR), Part 120.10, or Export Administration Regulations (EAR), Part 734.7-10. (PRR ID559)



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CACI's approximately 22,000 talented employees are vigilant in providing the unique expertise and distinctive technology that address our customers' greatest enterprise and mission challenges. Our culture of good character, innovation, and excellence drives our success and earns us recognition as a *Fortune* World's Most Admired Company. As a member of the *Fortune* 1000 Largest Companies, the Russell 1000 Index, and the S&P MidCap 400 Index, we consistently deliver strong shareholder value. Visit us at [www.caci.com](http://www.caci.com).

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### Visit our website at:

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