

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE R	PAGE OF PAGES 1   2	
2. AMENDMENT/MODIFICATION NO. 38	3. EFFECTIVE DATE 19-Oct-2010	4. REQUISITION/PURCHASE REQ. NO. N65538-11-MR-55001	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY CODE	N65538	7. ADMINISTERED BY (If other than Item 6) CODE	S2404A	

Naval Sea Logistics Center Mechanicsburg  
5450 Carlisle Pike / PO Box 2060  
Mechanicsburg PA 17055-0795

DCMA Manassas  
10500 BATTLEVIEW PARKWAY, SUITE 200  
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) CACI Technologies, Inc. 14370 Newbrook Drive Chantilly VA 20151-2218	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4026-0002
	10B. DATED (SEE ITEM 13) 29-Jul-2004
CAGE CODE 8D014	FACILITY CODE 057364507

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
15C. DATE SIGNED		16C. DATE SIGNED	
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	

NSN 7540-01-152-8070

30-105

PREVIOUS EDITION UNUSABLE

**STANDARD FORM 30** (Rev. 10-83)

Prescribed by GSA  
FAR (48 CFR) 53.243

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## GENERAL INFORMATION

### 1. THE PURPOSE OF THIS MODIFICATION IS TO REVISE THE SUBJECT ORDER AS FOLLOWS:

(A) PARAGRAPH 1(B) OF MODIFICATION NUMBER 37 TO THE SUBJECT ORDER FAILED TO ACCOMMODATE EXISTING OTHER DIRECT COST CHARGES ASSOCIATED WITH THE SETTLEMENT THEREIN. ACCORDINGLY, THE PARAGRAPH IS CORRECTED TO READ AS FOLLOWS:

"(B) AS A RESULT OF THE AGREEMENT MADE IN PARAGRAPH 1(A) ABOVE, TRANSFER CEILING IN THE TOTAL COST PLUS FIXED FEE AMOUNT OF \$847,947.98 FROM SLIN 0004DB TO ESTABLISH SLINS 0004DZ AND 0006DZ. THESE SLINS SHALL BE FULLY FUNDED AND SHALL BE INVOICED FOR ON THE VENDOR'S SEPTEMBER 2010 INVOICE."

(B) THE FOLLOWING SLIN PRICING APPLIES:

SLIN 0004DZ: \$675,947.98  
SLIN 0006DZ: \$172,000.00

### 2. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

### 3. ACCOUNTING AND APPROPRIATION DATA FOR THE PAYMENT OFFICE:

(A) The total amount of funds obligated to the task is hereby increased by \$0.00 from \$87,735,803.98 to \$87,735,803.98. The following summary applies:

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
0004DZ	O&MN,N	847,947.98	(172,000.00)	675,947.98
0006DZ	O&MN,N	0.00	172,000.00	172,000.00

(B) The total value of the order is hereby increased by \$0.00 from \$135,765,292.00 to \$135,765,292.00. The following summary applies:

CLIN/SLIN	From (\$)	By (\$)	To (\$)
0004DZ	847,947.98	(172,000.00)	675,947.98
0006DZ	0.00	172,000.00	172,000.00

(C) SECTION 'G' OF THE BASIC TASK ORDER - ACCOUNTING DATA - IS REVISED TO INCLUDE THE FOLLOWING:

**0004DZ N6553810MR55029 (172000.00) LLA :**  
CJ 1701804 8B5B 252 65538 068892 2D R55029 655380T299NQ  
- REFERENCE DOC. NO: N00024100B65538 - NSLC JON: T299NQ

**0006DZ N6553810MR55029 172000.00 LLA :**  
CJ 1701804 8B5B 252 65538 068892 2D R55029 655380T299NQ  
- REFERENCE DOC. NO: N00024100B65538 - NSLC JON: T299NQ

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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services Qty	Unit	Est.Cost	Base Fee	Award Fee	CPAF
0001						
0001AA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$123,574.00
0001AB	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$617,868.00
0001AC	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$3,300,387.00
0001AD	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$16,493,227.00
0001BA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$398,822.00
0001BB	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$5,151,768.00
0001BC	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 LH	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$628,935.00
0001BD	Engineering & Administrative Support to Maintain the NEMAIS solution as configured. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$1,200,000.00
0001BE	Engineering & Administrative	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$660,000.00

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Support to  
Maintain the  
NEMAIS solution  
as configured.  
(O&MN,N)

0001BF	Engineering & Administrative Support to Maintain the NEMAIS Solution as Configured. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$950,000.00
0001BG	Engineering & Administrative Support to Maintain the NEMAIS Solution as Configured. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$9,809,187.00
0001BH	Engineering and Admin Support to Maintain the NEMAIS solution as configured. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$150,000.00
0001BJ	Engineering and Admin support to Maintain the NEMAIS solution as configured. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$548,000.00
0001BK	Engineering and Admin Support to Maintain the NEMAIS solution as configured. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$1,703,000.00
0001BL	Engineering and Administrative Support to Maintain the NEMAIS solution as configured. (O&MN,N)	1.0 LH	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$194,521.00
0001BM	Engineering and Administrative Support to Maintain the NEMAIS (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$5,620,075.00
0001BN	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$247,950.00
0001BP	Engineering & Administrative Support to maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$1,410,000.00
0001BQ	Engineering and Admin Support to maintain the	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$1,300,000.00

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NEMAIS solution  
as configured  
(O&MN,N)

0001BR	Engineering and Admin Support to maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$1,300,000.00
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For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
0003				\$12,650,559.00
0003AA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot		\$25,000.00
0003AB	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot		\$10,000.00
0003AC	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot		\$903,333.00
0003AD	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot		\$4,516,667.00
0003BA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot		\$1,500.00
0003BB	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot		\$903,333.00
0003BC	Engineering & Administrative Support to Maintain the NEMAIS solution as configured. (O&MN,R)	1.0 Lot		\$4,958,000.00
0003BD	Engineering and Admin support to Maintain the	1.0 Lot		\$450,000.00



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0004					
0004BA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$		\$306,784.00
0004BB	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$6,861,733.00
0004BC	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$453,769.00
0004BD	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$811,000.00
0004BE	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$164,000.00
0004BF	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$1,060,950.00
0004BG	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$39,050.00
0004BH	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$72,304.00
0004BL	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$		\$360,544.00
0004BM	NEMAIS Pilot	1.0 Lot	\$		\$0.00

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Professional  
Support to the  
Navy ERP Value  
Chain Mgr.  
(O&M,N) (O&MN,N)

0004BN	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&M,N) (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$200,000.00
0004BP	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$3,330,858.00
0004BQ	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$130,000.00
0004BR	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$81,568.00
0004CA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$552,015.00
0004CB	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$12,787,221.00
0004CC	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$700,000.00
0004CD	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$100,000.00
0004CE	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$775,000.00
0004CF	NEMAIS Pilot Professional	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$101,000.00



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Support to the  
Navy ERP Value  
Chain Mgr.  
(O&MN,N)

0004CG	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$225,000.00
0004CH	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$300,000.00
0004CL	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$2,200,000.00
0004CM	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$278,320.00
0004CN	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$3,244,000.00
0004DA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N) Option	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$63,787.00
0004DB	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$9,708,412.02
0004DC	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. - Tasks 2.2.5.26, 2.2.6.1.3, 2.2.6.2.6, 2.2.6.2.7, and 2.2.6.2.8 (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$365,000.00
0004DD	Engineering & Administrative Support to Maintain the NEMAIS solution	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$255,000.00

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as configured  
(O&MN,N)

0004DE	Engineering & Administrative Support to Maintain the NEMAIS Solution as Configured - Tasks 2.2.2.2, 2.2.5.2, 2.2.5.4, 2.2.6.3.3, 2.2.7.1, and 2.2.7.2 (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$150,000.00
0004DF	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$682,000.00
0004DG	Engineering & Administrative Support to Maintain the NEMAIS Solution as Configured - Tasks 2.2.2.2, 2.2.5.2, 2.2.5.4, 2.2.6.3.3, 2.2.7.1, and 2.2.7.2 (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$278,320.00
0004DH	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$30,000.00
0004DJ	Engineering & Administrative Support to maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$147,000.00
0004DK	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. - Tasks 2.2.5.26, 2.2.6.1.3, 2.2.6.2.6, 2.2.6.2.7, and 2.2.6.2.8 (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$1,850,000.00
0004DL	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$807,100.00
0004DM	Engineering & Administrative Support to Maintain the	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$2,650,000.00

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NEMAIS solution  
as configured  
(O&MN,N)

0004DN	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. - Tasks 2.2.5.26, 2.2.6.1.3, 2.2.6.2.6, 2.2.6.2.7, and 2.2.6.2.8 (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$90,780.00
0004DP	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$766,925.00
0004DQ	Engineering & Administrative Support to maintain the NEMAIS solution as configured, SOW paragraph 2.2 applies (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$300,000.00
0004DR	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&M,N) (O&MN,N)	1.0 Lot	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$58,964.00
0004DS	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 LH	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$240,835.00
0004DT	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 LH	[REDACTED]	[REDACTED]	[REDACTED]	\$1,800.00
0004DU	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 LH	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$408,280.00
0004DV	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 LH	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$195,150.00
0004DW	Engineering & Administrative Support to	1.0 LH	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$350,044.00

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Maintain the  
NEMAIS solution  
as configured  
(O&MN,N)

0004DX	Engineering and Administrative Support to Maintain the NEMAIS Solution as configured. (O&MN,N)	1.0 LH	\$			\$8,075.00
0004DY	Engineering and Administrative Support to Maintain the NEMAIS Solution as configured. (O&MN,N)	1.0 LH	\$			\$214,000.00
0004DZ	ENGINEERING & ADMINISTRATIVE SUPPORT TO MAINTAIN THE NEMAIS SOLUTIONS AS CONFIGURED, SETTLEMENT OF OUTSTANDING COSTS IDENTIFIED AS OF SEP 2010. (O&MN,N)	1.0 LH	\$			\$675,947.98

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
0006				\$15,938,670.00
0006BA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0	Lot	\$0.00
0006BB	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0	Lot	\$4,274,217.00
0006BC	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0	Lot	\$44,232.00
0006BD	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0	Lot	\$0.00
0006BE	Engineering & Administrative Support to	1.0	Lot	\$0.00

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Maintain the  
NEMAIS solution  
as configured  
(O&MN,N)

0006BF	ODCs in support of Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$0.00
0006BG	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$0.00
0006BH	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$0.00
0006BL	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$221.00
0006BM	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$300,000.00
0006BN	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$0.00
0006BR	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$0.00
0006BS	(O&MN,N)	1.0 Lot	\$0.00
0006CA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N)	1.0 Lot	\$8,000.00
0006CB	Engineering & Administrative Support to Maintain the	1.0 Lot	\$5,147,000.00

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NEMAIS solution  
as configured  
(O&MN,N)

0006CC	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$23,000.00
0006CD	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$250,000.00
0006DA	NEMAIS Pilot Professional Support to the Navy ERP Value Chain Mgr. (O&MN,N) Option	1.0 Lot	\$0.00
0006DB	Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$4,907,703.00
0006DC	Other Direct Costs in support of SLIN 0004DC (O&MN,N)	1.0 Lot	\$60,000.00
0006DD	ODC's in Support of Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$21,400.00
0006DE	ODC's in Support of Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$250,000.00
0006DF	ODC's in Support of Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N)	1.0 Lot	\$2,500.00
0006DG	Other Direct Costs in support of SLIN 0004DG (O&MN,N)	1.0 Lot	\$23,000.00
0006DH	ODC's in Support of Engineering &	1.0 Lot	\$300,000.00

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Administrative  
Support to  
Maintain the  
NEMAIS solution  
as configured  
(O&MN,N)

0006DP ODC's in Support of Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N) 1.0 Lot \$114,500.00

0006DQ ODC's in Support of Engineering & Administrative Support to Maintain the NEMAIS solution as configured (O&MN,N) 1.0 Lot \$40,897.00

0006DZ OTHER DIRECT COSTS ASSOCIATED WITH SLIN 0004DZ SUPPORT TO MAINTAIN THE NEMAIS SOLUTIONS AS CONFIGURED, SETTLEMENT OF OUTSTANDING COSTS IDENTIFIED AS OF SEP 2010. (O&MN,N) 1.0 Lot \$172,000.00

CONTRACT SUMMARY FOR PAYMENT OFFICE (COST TYPE)(NAVSEA) (FEB 1997)

This entire task order is cost reimbursement.

PAYMENTS OF FEE (S) (COMPLETION) (NAVSEA) (MAY 1993)

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, "fixed fee" in cost-plus-fixed-fee type contracts for completion and phase type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52 216-10), as applicable. Such payments shall be equal to 2.0% on Prime Labor and 5.00% on subcontract labor of the allowable cost of each invoice submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable (percentage of fee is based on fee dollars divided by estimated cost dollars, including facilities capital cost of money). Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract.

(c) In the event of discontinuance of the work under this contract, or any specified phase of the contract, in accordance with the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22) or "LIMITATION OF COST" (FAR 52 232-20), as applicable, the fee shall be equitably adjusted by mutual agreement to reflect the diminution of work. If the adjusted fee is less than the sum of all fee payments made to the Contractor under this contract, the Contractor shall repay the excess amount to the Government. If the adjusted fee exceeds all payments made to the Contractor under this contract, the Contractor shall be paid the additional amount, subject to the availability of funds. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract at the time of the discontinuance of work.

(d) Fee(s) withheld pursuant to the terms and conditions of this contract shall not be paid until the contract has been modified to reduce the fee(s) in accordance with paragraph (c) above, or until the Procuring Contracting Officer has advised the paying office in writing that no fee adjustment is required.

(End of Text)

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### 1.0 General

#### 1.1 Purpose

Work to be performed under this contract is labor and labor support for the Navy Enterprise Maintenance Automated Information System (NEMAIS) in anticipation of its merger with the Navy Enterprise Resource Planning (ERP) Program and deploying in FY 06. Support will be required in both the Washington DC and Norfolk Virginia areas.

The contractor's team shall provide the Navy ERP Value Chain Manager for Maritime/C4I business office support in the Washington Navy Yard, Washington, D.C and various locations throughout the Washington DC metro area. This will include budget planning and execution including exhibit preparation and coordination, data call support, and various other business office and administrative tasks.

The contractor shall provide expert support to the Navy Enterprise Maintenance Automated Information System (NEMAIS) pilot program in the Norfolk, VA area at the Navy's Walmer Road facility. This support will include office administration, facilities administration, physical security support, engineering technical services such as data migration, maintenance and configuration of the NEMAIS solution, user metrics, user help desk, user management, business process reengineering, training support and other tasks that may emerge relating to the efficient operation of the NEMAIS solution and support facility.

#### 1.2 Background

In response to becoming more efficient in the light of downsizing and decreasing budgets, the Navy established the Revolution in Business Affairs Commercial Business Practices Executive Steering Group (ESG) in 1998.

The ESG assessed the performance and value of Enterprise Resource Planning (ERP) systems as implemented in the commercial environment. ERP is about re-engineering our business processes using the latest commercial technology. It enables end-to-end product management and provides for major improvements in supply chain management. ERP produces financial information that is tied directly to the work, resulting in more complete and accurate information. The ESG concluded that the department should pursue ERP. Based on this conclusion, they directed the formation of four pilot projects to address functionality in Program Management, Working Capital Fund Management, Regional Maintenance, and Aviation Supply and Maintenance. Each pilot was directed to use a commercial implementation approach versus the traditional defense software development process. All four ERP pilot projects independently selected the ERP software product SAP as the basis for their system solution. The goals of these pilots were to provide improved decision information, improve efficiency and effectiveness through re-engineered business processes and improve cost management.

These pilot projects are enabling financial, maintenance, supply, human resources and program management processes in an integrated environment and will eliminate dozens of incompatible computer databases. As individual ERP pilots, they have proven that the embedded commercial best processes are a catalyst for business process reengineering; that these processes can be adopted for Navy operations; that the COTS software can successfully run Navy business; and that the return on investment can be individually achieved.

Given the demonstrated successes of the four pilots, on 2 August 2002, ASN(RD&A) directed the convergence of the four pilots. This was based on the need to develop a true end-to-end capability. The pilots, which are already showing benefits, have even greater potential when integrated across the aviation, maritime/C4I, and supply product lines. The potential for supply chain, acquisition, and information technology efficiencies is higher when the pilots are converged in a single integrated solution. Navy ERP convergence will reduce overall cost and provide improved benefits, improve responsiveness to the Fleet, improve architectural alignment and interoperability within the Navy, facilitate end-to-end product management and Force Navy-wide standard processes. Navy ERP will improve current and future readiness, provide Navy leadership more accurate and timely information for decision making, establish common business practices, reduce legacy applications and systems redundancy, which will substantially reduce overall operating cost.



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To accomplish this, the Navy immediately commenced addressing DoD architectures and began coordinating with OSD(C) and DUSD(L) on architectural alignment. The Navy ERP architecture is in alignment with the Future Logistics Environment (FLE) and is developing a process to ensure alignment with the OSD(C) Financial Management Enterprise Architecture (FMEA).

On 17 December 2002 SECNAV and CNO declared support for the convergence effort and on 30 January 2003 ASN (RD&A) directed the standup of a Navy ERP Program Management Office. In accordance with this direction, new pilot functionality work has stopped. The current convergence plan is to configure a single solution that encompasses all the functionality of the original pilots. In parallel with this, the required functionality not currently addressed by the pilots will begin to be assessed.

NEMAIS is the pilot that addressed regional maintenance and is a joint NAVSEA/Fleet strategic investment, providing an enterprise solution to support fleet maintenance and modernization using an ERP Commercial-off-the-Shelf (COTS) software solution. The solution provides a synergistic combination of Organizational, Intermediate, and Depot (O, I, & D) level of maintenance processes supplied by a common database visible to all ship maintainers, their suppliers, and their customers. The end state is a reduction of total ownership cost and improvement in the visibility of readiness of components across battle groups. It will be replaced with Navy ERP by late FY08. Until that time, NEMAIS must be maintained, customers supported, program corrections coordinated with the PMO, plans for the transition to Navy ERP developed and any additional functional requirements defined and forwarded to the PMO for incorporation in future Navy ERP templates.

### 1.3 Scope

The objectives of this SOW are to:

- Provide programmatic support to the Navy ERP Value Chain Manager for Maritime/ C4I in the areas of budget formulation, reconciliation and execution, program performance and management of the NEMAIS pilot, and various other business and program office functions.
- Provide administrative and engineering services support to maintain the NEMAIS solution as configured. The functions include: configuring system corrections to existing functionality, including testing the changes, coordinating changes with the program manager, maintaining system documentation (includes configuration), providing training to activity trainers, refresher training as necessary using state of the art training methodologies designed to reduce classroom time, technical support in Basis, data migration and ABAP, planning additional deployments within the five approved regions: Mid-Atlantic, South Central, South East, South West and Japan; and supporting the completion of the deployments to Yokosuka/Sasebo, and South East. Continuing contractor support is required to provide the necessary expertise and related technical support to maintain the high level of success the program currently enjoys and assist in the transition to Navy ERP.

## 2.0 Specific Tasks

### 2.1 Value Chain Manager and NEMAIS Program Manager Support

**PERFORMANCE OBJECTIVE:** The contractor shall provide support to the Navy ERP Value Chain Manager (VCM) for Maritime/ C4I and NEMAIS Program Manager (PM) in the Washington DC area. The support shall enable the Value Chain Manager and program manager for NEMAIS to effectively execute these programs with their budgetary and functional limits including planning and execution of tasks, responding to internal and external requests for information and planning and execution of required fiscal and acquisition exhibits.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

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MONITORING METHOD: Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks.

Tasks may include, but are not limited to:

#### 2.1.1 Business and Financial Management Support

The contractor shall assist the VCM and PM to:

2.1.1.1 Develop and maintain resource-planning data.

2.1.1.2 Conduct cost impact analyses on program support issues, as required.

2.1.1.3 Provide documentation for program cost estimates and changes, cost impacts, budget tracking and planning support.

2.1.1.4 Review and prepare draft Program Objective Memorandum (POM) documentation.

2.1.1.5 Develop/prepare and review future year financial program plans.

2.1.1.6 Develop financial aspects of Plans of Action & Milestones (POA&M).

2.1.1.7 Develop background information to justify financial program requirement.

2.1.1.8 Provide program analysis and evaluation reports in support of the Navy programming process.

2.1.1.9 Analyze financial information in program planning documents and processes.

2.1.1.10 Conduct financial analysis and financial risk analysis identifying and evaluating financial risks and recommend management techniques to mitigate risk exposure including inputs to the CIR/SCIR (IT300) and related exhibits.

2.1.1.11 Develop and prepare draft budget formulation documentation and recommendations in support of the Navy, OSD and Congressional Program and Budget processes.

2.1.1.12 Draft budget exhibits.

2.1.1.13 Draft spreadsheets, reports, and conduct analysis for short and long-range budget requirements.

2.1.1.14 Prepare and provide recommendations to justify and defend budgets during all required annual and periodic budget submissions.

2.1.1.15 Prepare and amend spending plans and funding documents to provide funding to other government activities and contractors.

2.1.1.16 Prepare ledger reports, ledger tracking, maintenance and support of specified financial management information systems

2.1.1.17 Collect, monitor and analyze obligation/expenditure information from the source (contractor or government activity) and official and/or unofficial accounting records or systems. Track and maintain financial information required to satisfy the acquisition decision memorandum (ADM) requirements.

2.1.1.18 Prepare, monitor and maintain CIR/SCIR (IT 300) and related budgetary exhibits.

2.1.1.19 Draft reprogramming requests and reclaims.

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2.1.1.20 Collect, analyze and recommend prioritization of unfunded requirements.

2.1.1.21 Draft/review/prepare back up information and recommendations for financial presentations.

2.1.1.22 Resolve problem disbursements.

2.1.1.23 Provide documentation in support of reconciliation and account closure including coordination with government and commercial activities.

2.1.1.24 Provide analyses of contractual financial execution.

2.1.1.25 Provide recommendations and initiatives for improvements to reduce overall costs, including but not limited to Business Case Analysis, cost benefit analysis.

## 2.1.2 Programmatic Support

The contractor shall assist the VCM and PM to:

2.1.2.1 Provide business/technical area expertise to assist in developing and implementing the Navy ERP templates at Maritime/C4I sites.

2.1.2.2 Review and provide recommendations of current and planned implementation procedures to ensure a successful implementation of the Navy ERP solution at Maritime/C4I sites.

2.1.2.3 Attend planning meetings, strategy sessions, and provide documentation as directed

2.1.2.4 Provide support in the areas of strategic planning and analysis required for accomplishing program milestones and goals to support management in the decision making process.

2.1.2.5 Draft program schedules and Gantt charts and perform critical path analysis.

2.1.2.6 Assist with analysis, maintenance and improvements in performance measurements and metrics.

2.1.2.7 Assist in performing program monitoring & control efforts, including critical path management, planning and preparation for critical events, and establishment and implementation of other control methods tailored to requirements.

2.1.2.8 Prepare briefing materials/issue papers/point papers/ad hoc reports. Be proficient in the use of Navy standard office automation products including Microsoft Word, Power Point, Excel and Access.

2.1.2.9 Draft and provide recommended responses to Congressional inquiries, Navy, DoD and other government agency questions or requests for information.

## 2.2 Project Management and Engineering/Technical Support

The contractor shall provide management and technical expertise to the NEMAIS Technical Director, Team Leads, and staff members to ensure that the program meets its goals and objectives and that all deliverables are of the highest professional quality and are delivered in accordance with agreed upon dates/milestones at the NEMAIS facility on Walmer Road in Norfolk, VA. Temporary support will be required at individual NEMAIS implementation sites to conduct training, provide end user technical assistance, and implementation of NEMAIS. The contractor shall adhere to the procedures and processes contained in local directives and instructions. In cases where processes and instructions are not locally codified, the contractor shall submit for approval written draft instructions and processes for comment incorporation and issue.

### 2.2.1 Business and Financial Management Support

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**PERFORMANCE OBJECTIVE:** The contractor shall provide a business and financial management support staff that is proficient in Microsoft Office including MS Word, MS PowerPoint, MS Excel, MS Visio, MS Project and MS Outlook (Adobe Acrobat Exchange), and MS Access to provide a full spectrum of business and financial management and office administrative support services.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manager. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, PowerPoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks.

Tasking includes, but is not limited to the following:

2.2.1.1 Develop and maintain resource-planning data.

2.2.1.2 Provide documentation for program cost estimates and changes, cost impacts, budget tracking and planning support.

2.2.1.3 Develop/prepare and review future year financial program plans.

2.2.1.4 Draft budget exhibits.

2.2.1.5 Draft spreadsheets, reports, and conduct analysis for short and long-range budget requirements.

2.2.1.6 Prepare and provide recommendations to justify and defend budgets during all required annual and periodic budget submissions.

2.2.1.7 Prepare ledger reports, ledger tracking, maintenance and support of specified financial management information systems.

2.2.1.8 Collect, monitor and analyze obligation/expenditure information from the source (contractor or government activity) and official and/or unofficial accounting records or systems. Track and maintain financial information required to satisfy the acquisition decision memorandum (ADM) requirements.

2.2.1.9 Collect, analyze and recommend prioritization of unfunded requirements.

2.2.1.10 Draft/review/prepare back up information and recommendations for financial presentations.

2.2.1.11 Provide recommendations and initiatives for improvements to reduce overall costs, including but not limited to Business Case Analysis, cost benefit analysis.

2.2.1.12 Attend planning meetings, strategy sessions, and provide documentation as directed.

2.2.1.13 Provide support in the areas of strategic planning and analysis required for accomplishing program milestones and goals to support management in the decision making process.

2.2.1.14 Draft program schedules and Gantt charts and perform critical path analysis.

2.2.1.15 Assist with analysis, maintenance and improvements in performance measurements and metrics.

2.2.1.16 Assist in performing program monitoring & control efforts, including critical path management, planning and

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preparation for critical events, and establishment and implementation of other control methods tailored to requirements.

2.2.1.17 Maintain a consumption log of office supplies and materials.

2.2.1.18 Develop and maintain an integrated master schedule.

2.2.1.19 Develop and maintain a schedule of program technical, programmatic and administrative events and meetings. These schedules shall be updated as requested or, at a minimum, weekly.

2.2.1.20 Develop and maintain earned value productivity monitoring processes and issue reports detailing statistics

2.2.1.21 Maintain and track action items.

2.2.1.22 Perform switchboard operations.

2.2.1.23 Manage the development, coordination and distribution of program office master calendars.

2.2.1.24 Maintain a telephone directory of the program staff members.

2.2.1.25 Perform official mail distribution. These services include developing and implementing policy and procedures in coordination with the United States Postal Service (USPS) and special courier agencies such as Federal Express (FEDEX), Airborne, and United Parcel Service (UPS). The Contractor shall establish procedures for security of mail pick-up and delivery, plan for continuity of mail and distribution systems to include maintaining USPS postage meter and official mail and distribution boxes.

2.2.1.26 Execute and maintain procedures for office security and adhere to Navy requirements for control and management of sensitive material.

2.2.1.27 Execute and maintain continuity of operations plans, emergency evacuation and other force protection plans in accordance with current policies.

2.2.1.28 Maintain an accurate log of security clearances for all on-site personnel.

2.2.1.29 Execute and maintain procedures for visit requests and escort policy for visiting personnel.

2.2.1.30 Serve as clerical staff to take and publish notes from meetings, schedule conferences, and make arrangements as needed to support meeting participant needs.

2.2.1.31 Review labor usage/ availability and schedule to evaluate/analyze potential schedule risk and assess the impacts.

2.2.1.32 Monitor defined risks for major deviations that occur and make recommendations to mitigation plans.

2.2.1.33 Prepare risk assessment analyses, studies, recommendations, documents and updates to documents.

2.2.1.34 Provide web-publishing capability to support the NEMAIS web site(s), and training material publication of weekly situation reports.

2.2.1.35 Prepare and route for approval and distribution of official correspondence/public communications to both on and off site Naval activities.

2.2.1.36 Provide Lessons Learned Reports following completion of full integration regression test periods. Recommend corrective actions where appropriate.

2.2.1.37 Generate Incident Reports following unexpected production system problems caused by any reason. Reports

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to include problem description, sequence of events if pertinent, Short/Long Term Corrective Actions and root cause if a significant problem is identified.

2.2.1.38 Establish and maintain a lessons learned and problems database.

2.2.1.39 Provide a weekly report including a trend analysis from lessons learned and problem database that categorizes problem areas and identifies actions taken to fix.

## 2.2.2 Communication Office Support

**PERFORMANCE OBJECTIVE:** The Contractor will provide assistance to the Communications Office with activities such as preparing reports, writing video scripts, writing and editing publications, writing informational brochures and activities to support the NEMAIS program.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.2.1 Develop, promulgate and implement the NEMAIS project Information Management and Communications Plans.

2.2.2.2 Propose solutions to NEMAIS project and customer communication problems.

2.2.2.3 Prepare reports, video scripts, instructional guides and other written material using skills in research, analysis, language, communications and editing.

2.2.2.4 Design, develop and implement NEMAIS communication and information management products including, but not limited to: weekly project Situations Reports; the project internet web site; video and multimedia products; informational brochures and graphics; press releases; journal articles; and informational slide and CBT programs.

2.2.2.5 Write and edit publications, both electronic and hard copy, including but not limited to: weekly project Situations Reports; video and multimedia scripts; informational brochures and graphics; press releases; journal articles; and informational slide presentations.

2.2.2.6 Liaison with senior public affairs officers within NAVSEA and the Fleet.

2.2.2.7 Analyze project needs, research, write, edit and proofs video and multimedia scripts and text while employing good grammar and clarity commensurate to reach the particular comprehension and retention levels of the intended audience.

2.2.2.8 Plan, coordinate and oversee special information management projects such as Intranet/Internet information design/redesign, development and implementation to ensure ease of navigation, usability and visual appeal.

2.2.2.9 Design, develop and produce printed project material and graphic presentations for visual appeal, clarity and effectiveness in meeting the informational and educational requirements of its intended audience.

2.2.2.10 Maintain Project based local instructions.

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2.2.2.11 Draft and update one NEMAIS informational brochure each year.

### 2.2.3 Facilities/Physical Security

**PERFORMANCE OBJECTIVE:** The contractor shall provide assistance in the management and administration of the Walmer Road (Norfolk, VA) facilities. This includes meeting and conference planning support and perform tasks that require collecting and disseminating information through reports, expert meetings, conferences, colloquia, and other means of data-gathering and dissemination that are necessary to accomplishing the mission of the scope of work as well as the mission of NEMAIS.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.3.1 Prepare briefing presentations and associated materials and assist with preparation of meetings including development of agendas, announcement letters, coordination of attendees and providing meeting minutes, as required.

2.2.3.2 Arrange meeting facilities and necessary supporting equipment, and produce agendas, records, and proceedings.

2.2.3.3 Develop agendas jointly with the participating activities.

2.2.3.4 Prepare the necessary mailing lists and announcements to notify potential attendees for meetings.

2.2.3.5 Provide complete logistical support for planning and conducting conferences, workshops, meetings, seminars, and teleconferences.

2.2.3.6 Maintain master conference room availability/scheduling and alternatives when conference rooms are all booked. Arrange alternative external facilities as required to accommodate large group meetings when internal facilities are not available or adequate.

2.2.3.7 Prepare and mail information packets, arrange audio-visual and recording equipment, prepare audio-visual materials, speaker notes, and handouts.

2.2.3.8 Reproduce meeting materials, facilitate, record, and report sessions. Prepare and deliver presentations.

2.2.3.9 Arrange subject matter technical expertise for meetings, presentations, inquiries and action item resolution.

2.2.3.10 Support various meetings such as, but not limited to Integrated Product Team (IPT), Test Readiness Reviews, Test Working Groups, Program Reviews, and Data Analysis Working Groups.

2.2.3.11 Manage office equipment maintenance via the government maintenance contracts.

### 2.2.4 Configuration Management (CM)

**PERFORMANCE OBJECTIVE:** The contractor shall provide technical expertise in configuration management.

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**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.4.1 Ensure complete configuration documentation is maintained in the IMG or other configuration scripts as defined per project standards.

2.2.4.2 Assist in preparation for and execution of the system cut-over process. This includes orderly flow of transports and manual steps required for releases.

2.2.4.3 Assist the Release Manager in coordinating, planning and tracking releases into the Production environment.

2.2.4.4 Provide support for Configuration Control Board meetings—developing agenda and meeting minutes. Support the Release Manager in executing tasks/ reports contained in the Release Strategy.

2.2.4.5 Maintain the Configuration Management Plan and other Release process documentation current.

2.2.4.6 Implement/maintain version control (using PVCS) for controlled items/documents. Manage access to PVCS.

2.2.4.7 Develop guidelines, procedures, and schedules for conducting periodic and event driven CM Audits. Conduct Audits and follow-up on discrepancy resolution. Maintain audit documentation and records of corrective actions taken.

2.2.4.8 Provide metrics on NCR items on a weekly basis and pull together items from the NICC and NCR into multiple metrics reports.

2.2.4.9 Assist in development of, as necessary, new instructions, handbooks, manuals, etc, and draft and coordinate approvals of revised instructions, handbooks, manuals, etc.

2.2.4.10 Maintain project database (MS Access) for use in configuration, transport and release control. Ensure users have access to updated procedures for its use. Provide oversight in its accuracy following releases. Provide ad-hoc reports as needed. Maintain the Access database as needed to support user and management needs.

2.2.4.11 Analyze and provide recommendations for maintaining configuration documentation and maintain that documentation.

2.2.4.12 Maintain project incident reports and lessons learned documentation. Track completion of identified corrective actions.

2.2.4.13 Complete implementation of the configuration management plan across all project domains.

## 2.2.5 Engineering/Technical Support

**PERFORMANCE OBJECTIVE:** General project support will include engineering and technical support services to support and maintain the functionality and operational capability of the NEMAIS solution.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy -



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Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

ACCEPTABLE QUALITY LEVEL: Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

MONITORING METHOD: Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.5.1 Assist in the continuing business process re-engineering efforts with fleet, SYSCOM, Navy and DoD representatives.

2.2.5.2 Facilitate IPTs, special advisory boards, off-site workshops, working groups, audit teams etc.

2.2.5.3 Apply SAP Solutions Manager to implement techniques in resolving problems with the NEMAIS solution.

2.2.5.4 Assist in streamlining and refining regional maintenance business processes using industry best practices.

2.2.5.5 Analyze, evaluate and prepare program briefs, reports and correspondence.

2.2.5.6 Draft program schedules and Gantt charts and perform critical path analysis.

2.2.5.7 Review, assess and monitor integrated program plan and production reports and recommend resolution to execution and production problems.

2.2.5.8 Assist in developing and maintaining performance measurements/metrics for program efforts.

2.2.5.9 Coordinate all configuration changes to NEMAIS with NAVY ERP as required by the governing NAVY ERP configuration management instructions.

2.2.5.10 Analyze, create and train use of workflows to support business process reengineering using the ARIS (Architecture of Integrated Information Systems) toolsets.

2.2.5.11 Perform configuration of SAP modules and bolt-ons as required to translate business requirements into required functionality corrections. Personnel certified in SAP will perform configuration actions.

2.2.5.12 Provide SAP system analysis capability to provide quick, effective problem resolution alternatives in the production environment.

2.2.5.13 Interface with Navy ERP Program and individual SYSCOM and DoD ERP pilots to provide support to move toward the Navy ERP solution.

2.2.5.14 Assist in performing gap analysis with customer as requested

2.2.5.15 Identify and document in detail interface and data conversion requirements, reports, etc. and develop draft functional specifications to support NEMAIS rollout and maintenance.

2.2.5.16 Assist in preparing accurate Data Mapping Documents for each system identified for data migration. Ensure that the tables and fields are accurately mapped from legacy systems to the solution software.

2.2.5.17 Provide recommendations for resolution of emergent technical issues.

2.2.5.18 Provide SAP Basis support activities including managing the system landscape, transport process, and

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implementation of SAP OSS Notes and SAP software upgrades.

2.2.5.19 Support both Maintenance and Planned types of NEMAIS releases with appropriate event milestones for each.

2.2.5.20 Prepare a report containing technical descriptions of the solution for each change request on the release.

2.2.5.21 Prepare a report containing plain English, non-technical, functional descriptions of the solution for each change request on the release.

2.2.5.22 Prepare milestone status charts to track milestone progress. Typical status methods will include a “stoplight” format to show when the project events.

2.2.5.23 Provide engineering support for the NEMAIS Customer Competency Center (CCC). Tasks may include but are not limited to:

- Monitor project progress and initiate corrective action as necessary.
- Review quality of project deliverables.
- Identify policy issues such as business rules and gaps to the technical director.
- Identify to the appropriate government manager business decisions regarding alternative approaches and priorities.
- Resolve conflicts between module teams.
- Support the technical director by accomplishing or delegating the tasks required so that they will be accomplished in a timely manner.
- Manage to the project baseline requirements and schedule.
- Assure that the Application Design meets/exceeds customer requirements for SAP Modules, Bolt-ons, Cross Application components, and required interfaces to legacy systems.
- Assure the NEMAIS design (analysis), configuration, and testing are accomplished according to project standards.
- Assure that the system design is well documented, changes identified and are understood (Position Papers, Functional design Specs, Business Scenarios, Transactions Scripts, etc).

2.2.5.24 Provide configuration and technical support for the following functional areas of NEMAIS: Financial management (AM, CO, FI, FM, SD), Human Resources (HR, CATS), Industrial management (PM, PS, QM), Material Management (MM, EHS), Document Management (Documentum). Tasks may include but are not limited to:

- Define the business process surrounding the execution of processes appropriate for the assigned modules.
- Facilitate business process gap and issue resolution
- Facilitate sessions and meetings with customers
- As part of an integrated team work to the project baseline requirements and schedule
- As part of an integrated team work the module implementation and the day-to-day activities during the design, configure, and deployment of the system.
- Ensure complete configuration documentation is maintained in the IMG or other configuration scripts as defined per project standards.

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- Determine and document requirements.
- Assure all the teams work products and deliverables are produced per the project plan and stored according to configuration management procedures.
- Understand all the business processes in all areas, be able to lead discussions and transact the NEMAIS System to obtain knowledge transfer and Navy buy-in.
- As part of an integrated team execute comprehensive unit tests. Validate unit tests are complete for each functional area.
- Perform assigned Information Systems Security Office (ISSO) functional auditing functions.

2.2.5.25 As part of an integrated team provide programming activities as required for NEMAIS. Tasks may include but are not limited to:

- Work to the project baseline requirements and schedule.
- Provide day-to-day technical leadership for programming and technical activities / tasks.
- Maintain data dictionary.
- Facilitate MQ Series deployment and implementation.
- Manage technical development and implementation of migration processes.
- Manage technical development and implementation of interface processes.
- Manage development and implementation of SAP dialog and report extensions.
- Manage development and implementation of SAP workflow extensions.
- Manage development and implementation for forms application.
- Manage development and implementation for tethered automated data collection bolt-ons with Syloway interfaces.
- Manage development and implementation for internet applications.
- Provide support for SAP notes application for Basis team.
- Facilitate technical knowledge transfer to customer team members.
- Develop and integrate software and data interfaces with SAP.
- Maintain/develop Standard Operating Procedures (SOP).

2.2.5.26 Provide Basis technical support for NEMAIS. Tasks may include but are not limited to:

- Manage to the project baseline requirements and schedule.
- Install new software releases.
- Facilitate data dictionary maintenance.

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- Direct setup of test, development and production SAP and bolt-on environments.
- Develop roles and authorizations for end user and NEMAIS roles, based on customer requirements.
- Facilitate user profile maintenance.
- Provide SAP Basis system maintenance support.
- Facilitate Basis knowledge transfer to customer team members.
- Develop and manage the Client Development Strategy (System Landscape).
- Assure the efficiency of the SAP Correction and Transport process, and all change control processes for bolt-ons.
- Maintain/develop Standard Operating Procedures (SOP).
- Perform Information Systems Security Office (ISSO) audits in SAP per SOP.

#### 2.2.6 Customer Support and Organizational Change Management

**PERFORMANCE OBJECTIVE:** The contractor shall provide technical expertise in customer support and organizational change management. Customer support such as solutions help desk, training, Websites and User management

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

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##### 2.2.6.1 NEMAIS Solution Help Desk

2.2.6.1.1 Utilizing the existing REMEDY application, receive, troubleshoot, track, resolve, and document all problems, coordinating with outside agencies and vendors as necessary.

2.2.6.1.2 Coordinate all maintenance tasks between the customer and maintenance personnel, providing any technical assistance when necessary.

2.2.6.1.3 Monitor and track the status of all problems until resolution. If remote monitoring/analysis software is not successful, the Contractor shall provide assistance to the customer's desk or workstation site.

2.2.6.1.4 Document, update, monitor and complete Help Desk information with a description of the problem, the customer affected, changes implemented, and resolution status.

##### 2.2.6.2 Training

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2.2.6.2.1 Maintain the schedule for classrooms at the NETS Program office.

2.2.6.2.2 Tracking of training status for all NEMAIS trained personnel using the Navy training database (i.e. Corporate Enterprise Training Activity Resource System (CETARS) and Navy Integrated Training Resources & Administration System (NITRAS)).

2.2.6.2.3 Provide technical analysis, reviews, studies, documentation and recommendations for the maintenance of existing training materials and techniques.

2.2.6.2.4 Maintain training courses to include curriculum development (in support of each release as a minimum), production of training materials, delivery of instruction, student administration and record keeping. Maintain and utilize training curriculum development tools and deliver training effectively to NEMAIS sites.

2.2.6.2.5 Review and submit for approval the training and process guides to NEMAIS Management.

2.2.6.2.6 Deliver training and process guides as agreed to in the Master Project Schedule.

2.2.6.2.7 Provide training materials that meets or exceeds NAVY standards. Training material is training courses, instructor guides, user guides, and simulations of NEMAIS solution transactions.

2.2.6.2.8 Assist in developing, as necessary, new instructions, handbooks, manuals, etc, and draft and coordinate approvals of revised instructions, handbooks, manuals, etc.

2.2.6.2.9 Analyze and provide recommendations for revising existing or developing new training documentation.

2.2.6.2.10 Recommend processes, procedures and techniques required to acquire and support existing training, training devices and training equipment.

2.2.6.2.11 Provide and maintain a student assessment tool. This tool should provide information that shows how well a student performed in key performance areas in their training.

2.2.6.2.12 Create/maintain a lessons-learned and problems database that will have the following functionality:

- Provide matrix on student feedback of training department functions
- Provide matrix/graphs on training material changes
- Provide training material version control and change

2.2.6.2.13 Deliver NEMAIS user training; assess training courses and student evaluations to continually improve the value, content and delivery of NEMAIS training.

2.2.6.2.14 Assist regions in the development of their training and training materials, as requested.

2.2.6.2.15 Travel as necessary to outlying regions to provide training.

2.2.6.2.16 Provide weekly status report of training revisions.

2.2.6.2.17 Provide expertise in the training area to include:

- Maintain and deliver the NEMAIS curriculum in accordance with mutually agreed upon schedule requirements incorporated into the Master Project Schedule.
- Coordinate classroom facilities in the Hampton Roads, VA area to supplement the NEMAIS facility in the Robin Hood Road Industrial Park.

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- Develop classroom schedules, logistical and material requirements and resource management procedures, and provide input and decision recommendations to the NEMAIS Training Supervisor/Lead.
- Ensure training practices and curricula agree and coincide with solution development.
- Coordinate with the training manager the use of local, and remote classrooms to ensure the maximum throughput of available student seats.
- Coordinate the management of Instructor resources to ensure proper coverage of scheduled training is provided.
- Ensure required training materials are available both locally and at remote training sites.
- Track the qualification status of all personnel trained by the NEMAIS project (both in house and end users)
- Develop reports and templates from the Qualification Tracking database to be used for Customer Service Management personnel for analysis and trends.
- Create Metrics, Graphs and presentations in support of Customer Service Management needs.

2.2.6.2.18 Provide Train the Trainer classes quarterly.

#### 2.2.6.3 User Management

2.2.6.3.1 Provide technical analysis, reviews, studies, documentation and recommendations for the maintenance of existing User Management techniques/tools.

2.2.6.3.2 Develop and Maintain User Management record keeping and matrix.

2.2.6.3.3 Assist in developing, as necessary, handbooks, manuals, etc, and draft and coordinate approvals of revised User Management instructions, handbooks, manuals, etc.

2.2.6.3.4 Analyze and provide recommendations for revising existing or developing new User Management tools and documentation.

2.2.6.3.5 Recommend processes, procedures and techniques required to acquire new and support existing User Management functions, tooling, and equipment.

2.2.6.3.6 Process all logon-id and password requests for access to appropriate domains, applications and servers.

2.2.6.3.7 Deliver the logon-id and password to the intended recipient.

2.2.6.3.8 Maintain records of all logon-ids, input new data, and remove inactive data.

2.2.6.3.9 Provide SAP Roles and Authorizations support to the project team.

2.2.6.3.10 Assist in performing periodic access audits and suspend and restore logon-ids as needed to control access.

2.2.6.3.11 Evaluate COTS User Management Tools and provide recommendations to NEMAIS team.

2.2.6.3.12 Provide weekly report on User Management actions.

#### 2.2.7 Business Process Review (BPR)

**PERFORMANCE OBJECTIVE:** The Contractor shall provide technical and business area expertise to develop and maintain business process diagrams and narratives describing best business practices for use of NEMAIS at I-Level

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repair commands. Coordinate, review, validate and document best business processes across commands using NEMAIS for I-level maintenance. Develop and facilitate information packages to achieve approval from FFC on business processes and assist in promulgation of process changes back into user activities. Develop, collect and maintain command level metrics associated with the business process improvements using a variety of publication methods including Navy standard metrics websites.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.7.1 Coordinate, review, validate and document best business processes across commands using NEMAIS for I-level maintenance.

2.2.7.2 Develop and facilitate information packages to achieve approval from FFC on business processes and assist in promulgation of process changes back into user activities

2.2.7.3 Develop, collect and maintain command level metrics associated with the business process improvements using a variety of publication methods including Navy standard metrics websites.

## 2.2.8 Deployment and Implementation

**PERFORMANCE OBJECTIVE:** The contractor shall provide technical expertise to support the deployment of the NEMAIS solution to regions scheduled, by the government, to receive this software tool. These regions include, but are not limited to, Japan (Yokosuka and Sasebo) and the Southeast region (Pascagoula, MS).

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.8.1 Prepare, review and provide recommendations on systems deployment strategies, data conversion, loading and sequencing.

2.2.8.2 Provide rollout management, including coordination of all activities associated with implementation of NEMAIS to a specific region. Responsibilities include but are not limited to the following:

- Prepare and manage regional integrated implementation schedule and budget.
- Travel to the region to ensure proper "on-site" support.

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- Facilitate coordination of the region’s activities supporting the implementation.
- Prepare and deliver status reports on implementation as required.

2.2.8.3 Provide “on-site” support to the regions with tasks associated with implementation within that region. Provide SAP module specific expertise. On-site support requirements will consist of, but not limited to, the following:

- Assist site with business process validation and execution within NEMAIS.
- Assist site with data validation activities.
- Assist site with SAP role assignment activities.

2.2.8.4 Provide over-the-shoulder (OTS) support for pre-go-live dress rehearsal and post go-live support

2.2.8.5 Provide weekly regional rollout status brief.

## 2.2.9 Information Assurance

**PERFORMANCE OBJECTIVE:** The contractor shall provide technical expertise in the area of Information Assurance and security user management to ensure the safeguarding of Navy data within the NEMAIS solution through appropriate security measures

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

The Contractor will assist the Governement in tasking which includes, but is not limited to the following:

- 2.2.9.1 Maintain instructions and provide training on password hygiene; acceptable passwords and their maintenance.
- 2.2.9.2 Assist in performing periodic access audits and suspend and restore logon-ids as needed to control access.
- 2.2.9.3 Assist in conducting reviews of the threats and vulnerabilities and shall immediately report any system anomaly that could result in an unauthorized disclosure of access to sensitive information within one hour of identification.
- 2.2.9.4 Maintain network security, information assurance, and authorized utilization for the network.
- 2.2.9.5 Monitor and maintain current required virus protection software on all NEMAIS related computing centers both external and within the facilities.
- 2.2.9.6 Disseminate virus-related information and guidance and report all virus-related incidents.
- 2.2.9.7 Update anti-virus definition files on a weekly basis as a minimum and more frequently dependent upon guidance.
- 2.2.9.8 Perform and/or provide recommendations for ship and weapon systems including but not limited to C4ISR interfaces, requirements traceability measures of effectiveness, insertion of new technology, and analyses of support



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costs.

2.2.9.9 Analyze, develop, review, evaluate and provide recommendations for approaches to ship and battle force global connectivity

2.2.9.10 Maintain security accreditation packages for facilities and IT In accordance with DoDI 5200 series, DoD Information Technology Security Certification and Accreditation Process (DITSCAP) as required.

2.2.9.11 Support security and information assurance evaluations; develop/maintain test and audit procedures and test data, track findings, assist in their resolution and report status of findings.

2.2.9.12 Coordinate with the Points of Contact as well as the security representative for information assurance and system administration of all systems within the NEMAIS environment.

2.2.9.13 Develop, draft and coordinate approvals of instructions, handbooks, manuals, etc. In accordance with DoDI 5200 series, DoD Information Technology Security Certification and Accreditation Process (DITSCAP). For NEMAIS Information Assurance provide:

- Support management of the Information Assurance Vulnerability (IAV) Program in accordance with the CJCSM 6510.01, “Defense-In-Depth: Information Assurance (IA) and Computer Network Defense (CND)”.

- Support management of the DoD Public Key Infrastructure (PKI) Program in accordance with X.509, “Certificate Policy for the United States Department of Defense”.

- Support and manage encryption of data in accordance with DoD regulations and policy.

- Support and manage: information availability, integrity, confidentiality, identification and authentication, and non-repudiation across the information technology life cycle in accordance with DoD Directive O-8530.2 , “Support to Computer Network Defense (CND)”

- Support and manage the DoD Remanence Program in accordance with DoD IA Pub-5239-26, “Information Assurance Remanence Security Publication”.

#### 2.2.10 Quality Assurance

**PERFORMANCE OBJECTIVE:** The Contractor will perform QA activities to include executing all testing events, proposing testing scenarios and preparing all test reporting documents.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.10.1 Analyze incidents and problem reports and defect data. Perform trend analysis and recommend corrective actions be pursued when trends are identified. Perform root cause analysis when significant defect trends are observed.

2.2.10.2 Provide technical analysis, reviews, studies, documentation and recommendations for the maintenance of existing of testing materials and testing techniques.

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2.2.10.3 Propose the scope of testing for each release (e.g., extent of regression) to government lead to minimize risk but support required schedules. Ensure adequate staffing available. Provide man-hour and duration estimate.

2.2.10.4 Execute unit testing and integration testing scenarios of NEMAIS functionality. This includes creating test scripts, and assuring the system functions properly according to the identified business requirements.

2.2.10.5 Control and assist in conduct of test events including UAT, integration, stress/load and interface, process validations, and dress rehearsals, (excluding disaster recovery and business recovery) that ultimately validate system readiness.

2.2.10.6 Control test objects in accordance with the Configuration Management plan

2.2.10.7 Generate periodic reports to communicate the status of ongoing test events (at least daily during planned release regression periods).

2.2.10.8 Ensure that controls are established, documented and followed to maintain the integrity and independence of the test program.

2.2.10.9 Coordinate the performance of tests for scheduled test events and participate in the performance of tests as required.

2.2.10.10 Manage defect triage process to facilitate the prioritization and resolution of defects encountered during testing.

2.2.10.11 Perform defect trend analysis and root cause analysis. Generate requests for correction of the trends.

2.2.10.12 Generate status reports related to each ongoing test event .

2.2.10.13 Manage test environments to support various release testing events that may be occurring simultaneously.

2.2.10.14 Prepare documentation of successful release testing for approval of releases to be promoted out of the test environment.

2.2.10.15 Streamline/ maintain a test library that is re-usable, data independent, and role based. Ensure unit and integration test corrections are incorporated into the system.

2.2.10.16 Maintain test scenarios in the NEMAIS testing toolset , which is currently Mercury Interactive test suite.

2.2.10.17 Administer pre-regression event readiness activities prior to commencing full regression testing.

2.2.10.18 Administer the test environment maintenance and transport application. Ensure planned and emergency release paths are always available.

2.2.10.19 Maintain Objective Quality Evidence of all previous testing.

2.2.10.20 Manage access to the test environment and testing software in use.

2.2.10.21 Provide a report of Lessons Learned following complete regression test periods. Include analysis of defects, their causes, time to resolve defects, percentage of tests rerun due to defects/impact on schedule. Analyze estimates (manhours and duration and identify trends and any recommendations).

2.2.11 System Engineering and Architecture

**PERFORMANCE OBJECTIVE:** The Contractor shall provide technical expertise in systems engineering analysis, reviews, studies, documentation and recommendations related to the requirements definition, system development,

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interoperability, integration analysis, operations, sustainment of the NEMAIS Solution and interface between mandated systems and subsystems.

**PERFORMANCE STANDARD:** Timeliness - Deliver products within deadlines identified by task manger. Accuracy - Factually accurate, complete and IAW NAVSEA and Navy Standards and policy. Other standards and deliverables as mutually agreed to by both the government and contractor.

**ACCEPTABLE QUALITY LEVEL:** Quality - Free of spelling errors, grammatically correct, correct format, and fully coordinated with any stakeholders. All deliverables must be fully compatible with Navy Marine Corps Intranet (NMCI) format for Microsoft Word, Excel, Powerpoint, Access, Program Manager and other application programs.

**MONITORING METHOD:** Government review and assessment of deliverables and products. Periodic reports from contractor of work accomplished, including monthly reports of active and completed tasks..

Tasking includes, but is not limited to the following:

2.2.11.1 Develop Architecture Change Proposals (ACP) for any proposed change to system architecture.

2.2.11.2 Provide analysis, studies, documentation and recommendations on the shutdown and retirement of legacy systems.

### 3.0 Data Requirements Lists (DRLs)

D001 Monthly Progress Report – to include a Summary of Work planned (last and current month), completed, delayed; hours utilized; major issues or risk factors, and other issues as appropriate.

D002 Monthly Financial Report - to include budgeted cost of work scheduled, actual cost of work scheduled, budgeted cost of work performed, variances, estimated cost at completion, calculated cost at completion and burn rate. This report should be prepared per functional area.

D003 Weekly Project Schedule-integrated, resource loaded, with predecessor/successor activities of all project activities schedule

D004 Meeting Minutes as required

D005 Technical Documentation as described in the SOW – to include reports, documents, agendas, spreadsheets, presentations, briefings, White Papers, Program Plans (POA&M, Roadmaps, etc.), in project formats and compliant with project policies.

D006 Quarterly written assessment of contractor activities in each functional areas within the project highlighting the following factors: strengths, weaknesses, problems, lessons learned, cost performance, schedule performance.

D007 Weekly user matrix (number of active users by region, disabled users by region, and number of actions taken to support users by region)

D008 Travel status reports as described in section 7.4

### 4.0 Security

All contractor personnel requiring access to the Government workspaces will complete a National Agency Check (NAC). If an emergency situation exists, and the contractor requires access to the Government workspace in advance of completing the NAC, the contractor employee may begin work with a waiver from the COR. Completion of submission requirement for the NAC is required for waiver approval.

Depending on the specific tasks performed, personnel may be identified who require Secret level security clearance or higher. These personnel must be able to acquire and maintain at the appropriate level security clearance.

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Contractor personnel should be aware at all times of any unusual persons or packages in their work area and immediately report those to the building security staff. If contractor personnel become aware of any person seeking unauthorized access to classified materials, they should immediately report this to the COR.

Contractor personnel laptops will not be permitted to be connected to the government local area network.

The work to be performed under this contract may involve access to, handling of, and generation of classified material. The contractor shall appoint a Security Officer, who shall (1) be responsible for all security aspects of the work performed under this contract, (2) assure compliance with all DoD and U.S.Navy regulations regarding security, and (3) assure compliance with any written instructions from the Contracting Officer for Security.

#### 4.1 Contract Clause for Protection of Naval Nuclear Propulsion Information

##### HQ L-2-0007 PROTECTION OF NAVAL NUCLEAR PROPULSION INFORMATION (JAN 1986)

(a) During the performance of this contract Naval Nuclear Propulsion Information (NNPI) may be developed or used. Naval Nuclear Propulsion Information is defined as that information and/or hardware concerning the design, arrangement, development, manufacturing, testing, operation, administration, training, maintenance, and repair of the propulsion plans of Naval Nuclear Powered Ships including the associated shipboard and shore-based nuclear support facilities. Appropriate safeguards must be proposed by the Contractor and approved by the Contracting Officer for Security for the safeguarding from actual, potential or inadvertent release by the Contractor, or any subcontractor, of any Naval Nuclear Propulsion Information in any form, classified or unclassified. Such safeguards shall ensure that only Governmental and Contractor parties, including subcontractors, that have an established need-to-know, have access in order to perform work under this contract, and then only under conditions which assure that the information is properly protected. Access by foreign nationals or immigrant aliens is not permitted. A foreign national or immigrant alien is defined as a person not a United States citizen or a United States National. United States citizens representing a foreign government, foreign private interest or other foreign nationals, are considered to be foreign nationals for industrial security purposes and the purpose of this restriction. In addition, any and all issue or release of such information beyond such necessary parties, whether or not ordered through an administrative or judicial tribunal, shall be brought to the attention of the Contracting Officer for Security.

(b) The Contracting Officer for Security shall be immediately notified of any litigation, subpoenas, or requests which either seek or may result in the release of Naval Nuclear Propulsion Information.

(c) In the event that a court or administrative order makes immediate review by the Contracting Officer for security impractical, the Contractor agrees to take all necessary steps to notify the court or administrative body of the Navy's interest in controlling the release of such information through review and concurrence in any release.

(d) The Contracting Agency reserves the right to audit Contractor facilities for compliance with the above restrictions.

(e) Exceptions to these requirements may only be obtained with prior approval from the Commander, Naval Sea Systems Command (Contact SEA 09T1).

#### 4.2 Security Agreement for Protection of Naval Nuclear Propulsion Information

The undersigned hereby agrees that when provided documents (specifications, drawings, etc.) that are marked as containing sensitive information that must be controlled pursuant to federal law, the information contained therein and generated as part of the inquiry shall be used only for the purpose of preparing the proposal and shall in no case be transmitted outside of the company (unless such transmittals comply with the detailed guidance provided as part of the proposal instructions) or to any foreign national within the company. While in use, the documents shall be protected from unauthorized observation and shall be kept secure so as to preclude access by any persons who do not have a legitimate need to view them. The documents shall not be copied unless done in conformance with the detailed guidance provided as part of the proposal instructions. All the documents shall be promptly returned in their entirety, unless authorized for proper disposal or retention, following preparation of the response to the bid solicitation.

#### 5.0 Government Furnished Resources

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The Navy will furnish appropriate project resources, including but not limited to data, information, appropriate and cooperative personnel, workspace, furnishings, office supplies, document reproduction, fax and telephone services, computer and network resources, and reference material necessary for the Contractor to accomplish this Task Order. The Navy will also make available relevant standards, functional statements, technical manuals, computer systems guides, regulations, instructions, and operational procedures.

The contractor shall be furnished current task working papers, project descriptions, program briefing material, and other documentation or material required to carry out the tasks. Generally available information will be provided to the contractor within ten (10) working days after contract award. Any additional information will be provided to the contractor within a reasonable time commensurate with schedules and target completion dates for assigned tasks and activities.

#### 6.0 Contractor Furnished Resources

The contractor shall provide qualified personnel as specified in this Task Order.

The Contracting Officer's Technical Point of Contact (TPOC) or the Contracting Officer's Representative (COR), reserves the right to review and approve the qualifications of the key personnel assigned to this effort. The contractor shall notify the TPOC or COR of significant personnel changes along with the steps the contractor is taking to ensure impacts to task order schedules are minimized. The contractor shall notify the TPOC or COR in writing of any proposed changes to key personnel at least ten (10) working days prior to need for a replacement. Within the ten days, the contractor shall provide the qualifications for replacements for review and approval.

Individuals designated as key personnel will be committed to the project for its duration and, except for cases of termination of employment with the contractor or its professional services organization or promotion to another position within the contractor's organization, the contractor cannot substituted or replace any such individuals for its convenience without the written agreement of the TPOC (such consent not to be unreasonably withheld), except that the contractor may remove any such individuals for reasons related to performance or other individual personal concerns so long as such removed individual is promptly replaced with an individual reasonably acceptable to the Navy. The Navy shall make reasonable efforts to communicate its needs for services to the contractor in order to assist the contractor in planning the availability and scheduling of personnel.

Contractor will ensure all personnel obtain a CAC identification card along with PKI certificates.

#### 7.0 Other Information

##### 7.1 Hours of Work

Contractor personnel are expected to conform to ERP/NEMAIS normal business hours. For the Navy ERP Value Chain Manager (VCM) for Maritime/ C4I and NEMAIS Program Manager (PM) in the Washington DC area (described in Section 2.1), normal workdays are 8-hour days between 7 AM and 6 PM, Monday through Friday, with the exception of Federal holidays. For the NEMAIS facility on Walmer Road in Norfolk, VA, (described in Section 2.2), normal workdays are 10-hour days between 7 AM and 6 PM, Monday through Thursday, with the exception of Federal holidays. Some shift work may be required for 24/7 coverage of the Help Desk. Actual hours of work will be agreed upon at task order start up. Work outside of normal work hours, if required, will be addressed on a case-by-case basis between the Task Leader and the TPOC or COR.

##### 7.2 Place of Performance

Work will be performed at government and contractor facilities as recommended by the Navy. Work in support of the Navy ERP Value Chain Manager (VCM) for Maritime/ C4I and NEMAIS Program Manager (PM) (described in Section 2.1) will be performed in the Washington DC area on the Contractor's site. Work in support of the NEMAIS Technical Director, Team Leads, and staff members (described in Section 2.2) will be performed at the NEMAIS facility on Walmer Road in Norfolk, VA.

##### 7.3 Period of Performance

The period of performance shall be for one base year, and four (4) optional follow-on years.

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#### 7.4 Travel

In addition to local travel, the contractor may be required to travel throughout the Continental United States (CONUS) and to other foreign countries to provide support. In most cases the duration of travel will not exceed five (5) working days plus the required transit times, except during the support of Test and Evaluation events, and events in Japan, which may require extended travel.

The contractor shall provide advance notification for travel to locations requiring additional Government coordination. All travel requires advance authorization by the COR. All travel shall be conducted in accordance with the DoD Joint Travel Regulation (JTR). Travel authorization requests shall include the following:

- Title, purpose/objective, expected outcome
- Date, time (window), and location
- Proposed itinerary
- Proposed meeting/activities agenda
- Number of contractor participants
- Desired Government participants
- Requested Government support
- Estimated costs

While on travel to other regions provide daily travel status reports that capture status in accordance with the schedule, meeting minutes from the day, and other items encountered that are identified as priority items.

The contractor shall prepare a trip report no later than five (5) workdays following the conclusion of the trip, providing actual costs, attendees, and a description of activities conducted on the trip.

Advanced travel authorization via e-mail is authorized. Travel Status Reports and Trip Reports at the Team level is authorized, when appropriate.

#### 8.0 Points of Contact

Contracting Officer's Representative - TBD

Contracting Officer - TBD

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NAVSEA CAAS Study Team Review of Task Order No. N00178-04-D-4026-0002 – Determination: Labor – 62% CAAS, 38% Non-CAAS. ODCs - 100% Non-CAAS.

Justification: On 17 October 2005, NAVSEA CAAS Study Team Co-Chairman Mr. Dave Diamantopoulos reviewed the requirements addressed within subject Task Order. During the review it was determined that the labor requirements addressed within subject Task Order are 38% non-CAAS. Specifically, Tasks 2.2.6.2 through 2.2.6.2.18 and 2.2.9 through 2.2.9.13 of the Statement of Work were determined to represent non-CAAS per exemption 5 and identified within DoD Directive 4205.2 dated 10 February 1992 referenced within Title 10 U.S.C., Section 2212, that specifically exempts from the definition of CAAS, “ .training obtained for individual professional development... ”

Tasks 2.2.5.26 through 2.2.6.1.4 and 2.2.10.3 through 2.2.11.2 of the Statement of Work (SOW) were determined to

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represent non-CAAS requirements per exemption numbers 8 and 9 that exempts from the definition of CAAS, “ ... automated data processing and/or telecommunication functions and related services... ”

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## **SECTION D PACKAGING AND MARKING**

Packaging and marking shall be in accordance with the Section D of the IDIQ contract.



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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance shall be in accordance with Section E of the IDIQ contract.

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

0001AA	8/1/2004 - 11/30/2004
0001AB	10/1/2004 - 9/30/2005
0001AC	8/1/2004 - 11/30/2004
0001AD	10/25/2004 - 9/30/2005
0001BA	4/25/2005 - 3/30/2006
0001BB	10/1/2005 - 9/14/2006
0001BC	10/1/2005 - 9/30/2006
0001BD	9/23/2005 - 9/14/2006
0001BE	10/1/2005 - 9/30/2006
0001BF	9/1/2005 - 8/31/2006
0001BG	10/1/2005 - 9/30/2006
0001BH	10/1/2005 - 9/30/2006
0001BJ	10/1/2005 - 9/30/2006
0001BK	10/1/2005 - 9/30/2006
0001BL	3/1/2006 - 9/30/2006
0001BM	8/1/2006 - 7/30/2007
0001BN	8/1/2006 - 7/30/2007
0001BP	9/11/2006 - 8/27/2007
0001BQ	9/28/2006 - 3/31/2007
0001BR	9/28/2006 - 3/31/2007
0003AA	8/1/2004 - 11/30/2004
0003AB	12/1/2004 - 9/30/2005
0003AC	8/1/2004 - 3/30/2005
0003AD	12/1/2004 - 3/30/2006
0003BA	8/1/2005 - 9/30/2006
0003BB	8/1/2005 - 9/14/2006
0003BC	10/1/2005 - 9/30/2006
0003BD	10/1/2005 - 9/30/2006
0003BE	10/1/2005 - 9/30/2006
0003BF	10/1/2005 - 9/30/2006
0003BG	10/1/2005 - 9/30/2006
0003BH	4/1/2006 - 9/30/2006
0003BJ	10/1/2005 - 9/30/2006
0003BK	8/1/2006 - 7/30/2007
0003BL	8/1/2006 - 7/30/2007
0003BM	9/11/2006 - 8/27/2007
0003BN	9/28/2006 - 3/31/2007
0004BA	10/1/2006 - 7/31/2007
0004BB	10/1/2006 - 9/30/2007

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0004BC	10/18/2006 - 9/30/2007
0004BD	10/18/2006 - 9/30/2007
0004BE	10/18/2006 - 9/30/2007
0004BF	3/1/2007 - 9/30/2007
0004BG	3/1/2007 - 9/30/2007
0004BH	3/1/2007 - 9/30/2007
0004BL	3/1/2007 - 9/30/2007
0004BM	4/1/2007 - 9/30/2007
0004BN	9/20/2007 - 9/5/2008
0004BP	9/1/2007 - 8/31/2008
0004BQ	9/1/2007 - 8/31/2008
0004BR	10/1/2007 - 9/30/2008
0004CA	9/20/2007 - 9/10/2008
0004CB	9/20/2007 - 9/10/2008
0004CC	9/20/2007 - 9/10/2008
0004CD	9/24/2007 - 9/15/2008
0004CE	9/24/2007 - 9/15/2008
0004CF	9/16/2007 - 9/15/2008
0004CG	9/24/2007 - 9/15/2008
0004CH	9/13/2007 - 9/12/2008
0004CL	9/13/2007 - 9/12/2008
0004CM	10/1/2007 - 9/30/2008
0004CN	10/1/2007 - 9/30/2008
0004DB	8/4/2008 - 1/31/2009
0004DC	6/17/2008 - 9/30/2008
0004DD	8/4/2008 - 9/30/2008
0004DE	6/17/2008 - 9/30/2008
0004DF	8/4/2008 - 9/30/2008
0004DG	6/17/2008 - 9/30/2008
0004DH	8/4/2008 - 9/30/2008
0004DJ	8/4/2008 - 9/30/2008
0004DK	9/18/2008 - 7/28/2009
0004DL	9/18/2008 - 7/28/2009
0004DM	9/18/2008 - 7/28/2009
0004DN	9/18/2008 - 7/28/2009
0004DP	3/1/2009 - 9/30/2009
0004DQ	3/1/2009 - 9/30/2009
0004DR	3/1/2009 - 9/30/2009
0004DS	6/1/2009 - 7/28/2009
0004DT	6/1/2009 - 7/28/2009
0004DU	6/1/2009 - 6/28/2009
0004DV	6/17/2009 - 7/28/2009
0004DW	6/1/2009 - 7/28/2009
0004DX	2/1/2009 - 7/28/2009
0004DY	2/1/2009 - 7/28/2009
0004DZ	8/29/2010 - 9/30/2010
0006BA	4/1/2007 - 9/30/2007
0006BB	10/1/2006 - 9/30/2007
0006BC	10/18/2006 - 9/30/2007

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0006BD	10/18/2006 - 9/30/2007
0006BE	10/18/2006 - 9/30/2007
0006BF	3/1/2007 - 9/30/2007
0006BG	3/1/2007 - 9/30/2007
0006BH	3/1/2007 - 9/30/2007
0006BL	9/1/2007 - 8/31/2008
0006BM	9/1/2007 - 8/31/2008
0006BN	9/1/2007 - 8/31/2008
0006BR	10/1/2007 - 9/30/2008
0006BS	3/1/2009 - 9/30/2009
0006CA	9/20/2007 - 9/10/2008
0006CB	8/1/2008 - 7/31/2009
0006CC	10/1/2007 - 9/30/2008
0006CD	10/1/2007 - 9/30/2008
0006DB	8/4/2008 - 1/31/2009
0006DC	6/17/2008 - 9/30/2008
0006DD	9/18/2008 - 7/28/2009
0006DE	9/18/2008 - 7/28/2009
0006DF	9/18/2008 - 7/28/2009
0006DG	6/17/2008 - 9/30/2008
0006DH	3/1/2009 - 9/30/2009
0006DP	1/1/2009 - 7/28/2009
0006DQ	6/1/2009 - 7/28/2009
0006DZ	9/29/2010 - 9/30/2010

The periods of performance for the following Option Items are as follows:

0004DA	6/15/2008 - 6/15/2009
0006DA	8/1/2008 - 7/31/2009

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## SECTION G CONTRACT ADMINISTRATION DATA

Contracting Officer's Representative:

Task Order Manager  
 [REDACTED]  
 Naval Sea Logistics Center  
 P.O Box 2060  
 5450 Carlisle Pike  
 Mechanicsburg, PA 17055  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]

Copies of all invoices should be sent to the following:

[REDACTED]  
 Naval Sea Logistics Center  
 P.O Box 2060  
 5450 Carlisle Pike  
 Mechanicsburg, PA 17055  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]

Purchasing Representative:

Naval Sea Logistics Center  
 Buyer: [REDACTED]  
 Bldg. 307, Code 021  
 5450 Carlisle Pike

Accounting Data		Amount
SLINID	PR Number	
0003AA		400000.00
LLA : SEE FAD SHEET FOR SLIN		
0003AC		903333.00
LLA : SEE FAD SHEET FOR SLIN		
BASE Funding 1303333.00		
Cumulative Funding 1303333.00		
MOD 01		
0003AA		(375000.00)
LLA : SEE FAD SHEET FOR SLIN		
0003AC		(528333.00)
LLA : SEE FAD SHEET FOR SLIN		

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MOD 01 Funding -903333.00  
Cumulative Funding 400000.00

MOD 03

0003AC 500000.00

LLA :  
SEE FAD SHEET FOR SLIN

MOD 03 Funding 500000.00  
Cumulative Funding 900000.00

MOD 09

0003AC (478157.00)

LLA :  
SEE FAD SHEET FOR SLIN

MOD 09 Funding -478157.00  
Cumulative Funding 421843.00

MOD 12

0003AC 1.00

LLA :  
SEE FAD SHEET FOR SLIN

MOD 12 Funding 1.00  
Cumulative Funding 421844.00

MOD 33

0004DS N6553809PRJ0002 240000.00

LLA :  
CD 1791804.8B5B 252 65538 068892 2D RJ0002 655389T2671Q  
- ACRN CD: REFERENCE DOC NO. N00024090008B5B / NSLC JON T2671

0004DT N6553809PRJ0002 1800.00

LLA :  
CD 1791804.8B5B 252 65538 068892 2D RJ0002 655389T2671Q  
- ACRN CD: REFERENCE DOC NO. N00024090008B5B / NSLC JON T2671

0004DU N6553809PRJ0002 404033.00

LLA :  
CE 1791804.8U5N 252 65538 068892 2D RJ0002 655389T6002Q  
ACRN CE: REFERENCE DOCUMENT NO. N6554009WR00181/ NSLC JON T6002

0004DV N6553809PRJ0002 193120.00

LLA :  
CF 1791804.70BA 250 32253 0 045924 2D C14011 322539N035QQ  
ACRN CF: REFERENCE DOCUMENT NO. N3225309RC14011/ NSLC JON T2H09

0004DW N6553809PRJ0002 346402.00

LLA :  
CD 1791804.8B5B 252 65538 068892 2D RJ0002 655389T2671Q  
- ACRN CD: REFERENCE DOC NO. N00024090008B5B / NSLC JON T2671

0006DP N6553809PRJ0002 114500.00

LLA :  
CD 1791804.8B5B 252 65538 068892 2D RJ0002 655389T2671Q  
- ACRN CD: REFERENCE DOC NO. N00024090008B5B / NSLC JON T2671

0006DQ N6553809PRJ0002 40897.00

LLA :  
CD 1791804.8B5B 252 65538 068892 2D RJ0002 655389T2671Q  
- ACRN CD: REFERENCE DOC NO. N00024090008B5B / NSLC JON T2671

MOD 33 Funding 1340752.00  
Cumulative Funding 1762596.00

MOD 34

0004DS N6553809PRJ0002 835.00

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LLA :  
CD 1791804.8B5B 252 65538 068892 2D RJ0002 655389T2671Q  
- ACRN CD: REFERENCE DOC NO. N00024090008B5B / NSLC JON T2671

MOD 34 Funding 835.00  
Cumulative Funding 1763431.00

MOD 35 Funding 0.00  
Cumulative Funding 1763431.00

MOD 36

0004DU N6553809PRJ0002 4247.00

LLA :  
CE 1791804.8U5N 252 65538 068892 2D RJ0002 655389T6002Q  
ACRN CE: REFERENCE DOCUMENT NO. N6554009WR00181/ NSLC JON T6002

0004DV N6553809PRJ0002 2030.00

LLA :  
CF 1791804.70BA 250 32253 0 045924 2D C14011 322539N035QQ  
ACRN CF: REFERENCE DOCUMENT NO. N3225309RC14011/ NSLC JON T2H09

0004DW N6553809PRJ0002 3642.00

LLA :  
CD 1791804.8B5B 252 65538 068892 2D RJ0002 655389T2671Q  
- ACRN CD: REFERENCE DOC NO. N00024090008B5B / NSLC JON T2671

0004DX N6553809MR55008 8075.00

LLA :  
CG 1791804 8B5B 252 SAS04 0 068342 2D 000000 15BET0000ET0  
- REFERENCE DOC NO: N0002409WX02875  
- NSLC JON: TBD

0004DY N6553809MR55008 214000.00

LLA :  
CH 1791804 8B5B 252 65538 068892 2D R55008 655389T261Q  
- REFERENCE DOC NO: N000240900008B5B  
- NSLC JON: T2671

MOD 36 Funding 231994.00  
Cumulative Funding 1995425.00

MOD 37

0004DZ N6553810MR55029 847947.98

LLA :  
CJ 1701804 8B5B 252 65538 068892 2D R55029 655380T299NQ  
- REFERENCE DOC. NO: N0002410OB65538 - NSLC JON: T299NQ

MOD 37 Funding 847947.98  
Cumulative Funding 2843372.98

MOD 38

0004DZ N6553810MR55029 (172000.00)

LLA :  
CJ 1701804 8B5B 252 65538 068892 2D R55029 655380T299NQ  
- REFERENCE DOC. NO: N0002410OB65538 - NSLC JON: T299NQ

0006DZ N6553810MR55029 172000.00

LLA :  
CJ 1701804 8B5B 252 65538 068892 2D R55029 655380T299NQ  
- REFERENCE DOC. NO: N0002410OB65538 - NSLC JON: T299NQ

MOD 38 Funding 0.00  
Cumulative Funding 2843372.98

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

**SECTION H-SPECIAL CONTRACT REQUIREMENTS:** Allotment of Funds clause is changed to reflect funding through Mod. No. P00022. The clause is revised as follows:

NAVSEA 5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

(a) This task order is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this task order for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

ITEM(S)	EST COST	BASE FEE	AWARD FEE	CPAF	ESTIMATED PERIOD OF PERFORMANCE
0004CA	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$425,000	20 SEP 07 - 10 SEP 08
0004CB	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$5,667,000	20 SEP 07 - 10 SEP 08
0004CM	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$278,320	1 OCT 07 - 30 SEP 08
0004CN	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$3,244,000	1 OCT 07 - 30 SEP 08
0004DB	\$ [REDACTED]	[REDACTED]	[REDACTED]	\$3,500,000	4 AUG 08 - 31 JAN 09

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral task order modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs 0001AA, 0001AB, 0001AC, 0001AD, 0001BA, 0001BB, 0001BD, 0001BC, 0001BE, 0001BF, 0001BG, 0001BH, 0001BJ, 0001BK, 0001BL, 0001BM, 0001BN, 0001BP, 0001BQ, 0001BR, 0003AA, 0003AB, 0003AC, 0003AD, 0003BA, 0003BB, 0003BC, 0003BD, 0003BE, 0003BF, 0003BG, 0003BH, 0003BJ, 0003BK, 0003BL, 0003BM, 0003BN, 0004BC, 0004BD, 0004BE, 0004BF, 0004BG, 0004BH, 0004BL, 0004BN, 0004BP, 0004DC, 0004DD, 0004DE, 0004DF, 0004DG, 0004DH, 0004DJ, 0004DK, 0004DL, 0004DM, 0004DN, 0004DS, 0004DT, 0004DU, 0004DV, 0004DW, 0004DX, 0004DY, 0006DB, 0006DC, 0006DD, 0006DE, 0006DF, 0006DG, 0006DP and 0006DQ are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable. The allocation is as follows:

ITEM	ALLOTED TO COST	ALLOTED TO FIXED FEE	ALLOTED TO AWARD FEE	CPFF	M/HS	EST. POP
0001AA	[REDACTED]	[REDACTED]	[REDACTED]	122,274.00	0.00	08/01/2004 - 11/30/2004
0001AB	[REDACTED]	[REDACTED]	[REDACTED]	611,366.00	0.00	10/01/2004 - 09/30/2005
0001AC	[REDACTED]	[REDACTED]	[REDACTED]	3,251,597.00	0.00	08/01/2004 - 11/30/2004



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0001AD	████████████████████	████████	16,024,826.00	0.00	10/25/2004 - 09/30/2005
0001BA	████████	████████	396,027.00	0.00	04/25/2005 - 03/30/2006
0001BB	████████	████████	5,100,769.00	0.00	10/01/2005 - 09/14/2006
0001BC	████████	████████	231,324.00	0.40	10/01/2005 - 09/30/2006
0001BD	████████	████████	1,187,850.00	0.00	09/23/2005 - 09/14/2006
0001BE	████████	████████	653,570.00	0.00	10/01/2005 - 09/30/2006
0001BF	████████	████████	940,629.00	0.00	09/01/2005 - 08/31/2006
0001BG	████████	████████	5,320,971.00	0.00	10/01/2005 - 09/30/2006
0001BH	████████	████████	148,326.00	0.00	10/01/2005 - 09/30/2006
0001BJ	████████	████████	541,884.00	0.00	10/01/2005 - 09/30/2006
0001BK	████████	████████	1,683,993.00	0.00	10/01/2005 - 09/30/2006
0001BL	████████	████████	192,350.00	1.00	03/01/2006 - 09/30/2006
0001BM	████████	████████	5,557,350.00	0.00	08/01/2006 - 07/30/2007
0001BN	████████	████████	245,183.00	0.00	08/01/2006 - 07/30/2007
0001BP	████████	████████	1,394,263.00	0.00	09/11/2006 - 08/27/2007
0001BQ	████████	████████	1,285,491.00	0.00	09/28/2006 - 03/31/2007
0001BR	████████	████████	1,285,491.00	0.00	09/28/2006 - 03/31/2007
0003AC	███	███	396,844.00	0.00	08/01/2004 - 03/30/2005
0003AD	███	███	1,774,692.00	0.00	12/01/2004 - 03/30/2006
0003BB	███	███	450,000.00	0.00	08/01/2005 - 09/14/2006
0003BC	███	███	200,000.00	0.00	10/01/2005 - 09/30/2006
0004BC	████████	████████	448,704.00	0.00	10/18/2006 - 09/30/2007
0004BD	████████	████████	801,948.00	0.00	10/18/2006 - 09/30/2007
0004BE	████████	████████	162,170.00	0.00	10/18/2006 - 09/30/2007

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0004BF	████████	████████	████████	1,049,108.00	0.00	03/01/2007 - 09/30/2007
0004BG	████████	████████	████████	38,614.00	0.00	03/01/2007 - 09/30/2007
0004BH	████████	████████	████████	71,497.00	0.00	03/01/2007 - 09/30/2007
0004BL	████████	████████	████████	356,520.00	0.00	03/01/2007 - 09/30/2007
0004BN	████████	████████	████████	197,768.00	0.00	09/20/2007 - 09/05/2008
0004BP	████████	████████	████████	3,293,683.00	0.00	09/01/2007 - 08/31/2008
0004BQ	████████	████████	████████	128,549.00	0.00	09/01/2007 - 08/31/2008
0004CA	████████	████████	████████	420,257.00	0.00	09/20/2007 - 09/10/2008
0004CB	████████	████████	████████	5,603,751.00	0.00	09/20/2007 - 09/10/2008
0004CC	████████	████████	████████	692,187.00	0.00	09/20/2007 - 09/10/2008
0004CD	████████	████████	████████	98,884.00	0.00	09/24/2007 - 09/15/2008
0004CE	████████	████████	████████	766,350.00	0.00	09/24/2007 - 09/15/2008
0004CF	████████	████████	████████	99,873.00	0.00	09/16/2007 - 09/15/2008
0004CG	████████	████████	████████	222,489.00	0.00	09/24/2007 - 09/15/2008
0004CH	████████	████████	████████	296,652.00	0.00	09/13/2007 - 09/12/2008
0004CL	████████	████████	████████	2,175,446.00	0.00	09/13/2007 - 09/12/2008
0004CM	████████	████████	████████	269,230.00	0.00	10/01/2007 - 09/30/2008
0004CN	████████	████████	████████	3,138,046.00	0.00	10/01/2007 - 09/30/2008
0004DB	████████	████████	████████	3,376,899.00	0.00	08/04/2008 - 01/31/2009
0004DC	████████	████████	████████	364,166.00	0.00	06/17/2008 - 09/30/2008
0004DD	████████	████████	████████	246,019.00	0.00	08/04/2008 - 09/30/2008
0004DE	████████	████████	████████	148,437.00	0.00	06/17/2008 - 09/30/2008
0004DF	████████	████████	████████	657,982.00	0.00	08/04/2008 - 09/30/2008
0004DG	████████	████████	████████	275,420.00	0.00	06/17/2008 - 09/30/2008

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0004DH	██████	██████	██████	28,943.00	0.00	08/04/2008 - 09/30/2008
0004DJ	██████	██████	██████	141,823.00	0.00	08/04/2008 - 09/30/2008
0004DK	██████	██████	██████	1,785,444.00	0.00	09/18/2008 - 07/28/2009
0004DL	██████	██████	██████	778,936.00	0.00	09/18/2008 - 07/28/2009
0004DM	██████	██████	██████	2,557,528.00	0.00	09/18/2008 - 07/28/2009
0004DN	██████	██████	██████	87,612.00	0.00	09/18/2008 - 07/28/2009
0004DP	██████	██████	███	766,925.00	0.00	03/01/2009 - 09/30/2009
0004DQ	██████	██████	███	296,874.00	0.00	03/01/2009 - 09/30/2009
0004DU	██████	██████	███	404,033.00	1.00	06/01/2009 - 06/28/2009
0004DV	██████	██████	███	193,120.00	1.00	06/17/2009 - 07/28/2009
0004DW	██████	██████	███	346,402.00	1.00	06/01/2009 - 07/28/2009
0006CB	███	███	███	500,000.00	0.00	08/01/2008 - 07/31/2009
0006DB	███	███	███	30,000.00	0.00	08/04/2008 - 01/31/2009

NAVSEA 5252.242-9115 TECHNICAL INSTRUCTIONS (APR 1999)

(a) Performance of the work hereunder may be subject to written technical instructions signed by the Contracting Officer's Representative specified in Section G of this contract. As used herein, technical instructions are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the contract. Technical instructions may not be used to: (1) assign additional work under the contract; (2) direct a change as defined in the "CHANGES" clause of this contract; (3) increase or decrease the contract price or estimated contract amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the contract.

(c) If, in the opinion of the Contractor, any technical instruction calls for effort outside the scope of the contract or is inconsistent with this requirement, the Contractor shall notify the Contracting Officer in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction unless and until the Contractor is notified by the Contracting

Officer that the technical instruction is within the scope of this contract.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement which is not affected by the disputed technical instruction.

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The following are additional contract clauses particular to this requirement.

#### CONTRACT CLAUSE FOR PROTECTION OF NAVAL NUCLEAR PROPULSION INFORMATION

During the performance of this contract Naval Nuclear Propulsion Information (NNPI) may be developed or used. Appropriate safeguards must be proposed by the contractor and provided to the Contracting Officer for Security for the safeguarding from actual, potential or inadvertent release of classified or unclassified NNPI in any form by the contractor or any subcontractor. These safeguards shall ensure that access to NNPI is limited to those governmental and contractor parties, including subcontractors, that have an established need to know, and then only under conditions which assure that the information is properly protected. Access by foreign nationals or representatives of foreign interests is not permitted. In addition, any and all issuances or releases of such information beyond such necessary parties, whether or not ordered through an administrative or judicial tribunal, shall be brought to the attention of the Contracting Officer for Security

The Contracting Officer for Security shall be immediately notified of any litigation, subpoenas, or requests which either seek or may result in the release of NNPI. In the event that a court or administrative order makes immediate review by the Contracting Officer for Security impracticable, the contractor agrees to take all necessary steps to notify the court or administrative body of the Navy's interest in controlling the release of such information through review and concurrence in any release.

The Contracting Agency reserves the right to audit contractor facilities for compliance with the above restrictions. Exceptions to these requirements may only be obtained with prior approval from the Commander, Naval Sea Systems Command (SEA 09T).

Definitions applicable to this clause are provided in the base instruction.

#### SECURITY AGREEMENT FOR PROTECTION OF NAVAL NUCLEAR PROPULSION INFORMATION

The undersigned hereby agrees that when provided documents (specifications, drawings, etc.) that are marked as containing sensitive information that must be controlled pursuant to federal law, the information contained therein and generated as part of the inquiry shall be used only for the purpose of preparing the proposal and shall in no case be transmitted outside of the company (unless such transmittals comply with the detailed guidance provided as part of the proposal instructions) or to any foreign national within the company. While in use, the documents shall be protected from unauthorized observation and shall be kept secure so as to preclude access by any persons who do not have a legitimate need to view them. The documents shall not be copied unless done in conformance with the detailed guidance provided as part of the proposal instructions. All the documents shall be promptly returned in their entirety, unless authorized for proper disposal or retention, following preparation of the response to the bid solicitation.

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## SECTION I CONTRACT CLAUSES

FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000) (NAVSEA VARIATION) (MAR 2000)

(a) The Government may extend the term of this delivery order by written notice(s) to the Contractor within the periods specified below. If more than one option exists, each option is independent of any other option, and the Government has the right to unilaterally exercise any such option whether or not it has exercised other options.

Item	Latest Option Exercise Date
0001AB, 0001AD, 0003AB, 0003AD	15 Jan 05
0001BA, 0001BB, 0003BA, 0003BB	15 Jan 05
0004BA, 0004BB, 0006BA, 0006BB	15 Jan 06
0004CA, 0004CB, 0006CA, 0006CB	15 Jan 07
0004DA, 0004DB, 0006DB	15 Jun 09
0006DA	15 Jan 08
0004EA, 0004EB, 0006EA, 0006EB	15 Jan 09

(b) If the Government exercises this option, the extended delivery order shall be considered to include this option clause.

52.222-41 Service Contract Act (1965)

52.222-41 Service Contract Act (1965)

The following clauses are incorporated by reference:

FAR 52.224-1 Privacy Act Notification

FAR 52.224-2 Privacy Act

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## SECTION J LIST OF ATTACHMENTS

- Attachment (1) Financial Accounting Data Sheet
- Attachment (2) Award Fee Plan - revised per modification 0014
- Attachment (3) Financial Accounting Data Sheet-Modification 001
- Attachment (4) Technical Instruction No. 400-001
- Attachment (5) Financial Accounting Data Sheet-Modification 002
- Attachment (6) Financial Accounting Data Sheet-Modification 003
- Attachment (7) Financial Accounting Data Sheet-Modification 004
- Attachment (8) Financial Accounting Data Sheet-Modification 005
- Attachment (9) Financial Accounting Data Sheet-Modification 006
- Attachment (10) Financial Accounting Data Sheet-Modification 007
- Attachment (11) Financial Accounting Data Sheet-Modification 008
- Attachment (12) Financial Accounting Data Sheet-Modification 009
- Attachment (13) Financial Accounting Data Sheet-Modification 0010
- Attachment (14) Financial Accounting Data Sheet-Modification 0013
- Attachment (15) Financial Accounting Data Sheet-Modification 0014
- Attachment (16) Financial Accounting Data Sheet-Modification 0015
- Attachment (17) Financial Accounting Data Sheet-Modification 0016
- Attachment (18) Financial Accounting Data Sheet-Modification 0017
- Attachment (19) Financial Accounting Data Sheet-Modification 0018
- Attachment (20) Financial Accounting Data Sheet-Modification 0019
- Attachment (21) Financial Accounting Data Sheet-Modification 0020
- Attachment (22) Financial Accounting Data Sheet-Modification 0021
- Attachment (23) Financial Accounting Data Sheet-Modification 0022
- Attachment (24) Financial Accounting Data Sheet-Modification 0024
- Attachment (25) Financial Accounting Data Sheet-Modification 0025

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Attachment (26) Financial Accounting Data Sheet-Modification 0026

Attachment (27) Financial Accounting Data Sheet-Modification 0027

Attachment 28 - Financial Accounting Data Sheets for Modification 0028

Attachment 29 - Financial Accounting Data Sheets for Modification 0029

Attachment 30 - Financial Accounting Data Sheets for Modification 0032

Attachment 31 - 28 JUL 2009 E-Mail from PCO to Vendor to Extend 30 Days