



GENERAL SERVICES ADMINISTRATION

**FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system.
The INTERNET address for GSA Advantage!® is: www.GSAAdvantage.gov

**Human Capital Management and
Administrative Support Services
FSC Group R499**

SIN 595-27 HR Support: Pre-Employment Background Investigations/Pre-Adjudication

SIN 738X-500: Order Level Materials (OLMs)

Contract Number: 47QSEA19D00A9

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at:
www.fss.gsa.gov

Contract Period:
July 23, 2019 through July 22, 2024

**CACI, INC.–FEDERAL
14370 Newbrook Drive
Chantilly, VA 20151
Phone: 703-679-4177
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Web Address: www.cacigsa@caci.com

Business Size: Large

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1 CUSTOMER INFORMATION

1a. Awarded Special Item Number(s) with Cross-Reference to Item Descriptions and Awarded Price(s)

The CACI, INC.–FEDERAL (CACI) GSA 738X Federal Supply Schedule contract includes the following services:

Service Descriptions	Item Description Reference	Awarded Price Reference
SIN 595-27: HR Support: Pre-Employment Background Investigations Case Types	Section 2	Section 4
• Tier 2 (with a Subject Interview) (T2S)	Section 2.1	Section 4
• Tier 2 Reinvestigation (with a Subject Interview) (T2RS)	Section 2.2	Section 4
• Tier 3 (with a Subject Interview) (T3)	Section 2.3	Section 4
• Tier 3 Reinvestigation (with a Subject Interview) (T3R)	Section 2.4	Section 4
• Tier 4 (T4)	Section 2.5	Section 4
• Tier 4 Reinvestigation (T4R)	Section 2.6	Section 4
• Tier 5 (T5)	Section 2.7	Section 4
• Tier 5 Reinvestigation (T5R)	Section 2.8	Section 4
• Triggered Enhanced Subject Interview (TESI)	Section 2.9	Section 4
SIN 738X-500: Order Level Materials (OLMs)	Section 3	At the Task or Delivery Order Level

1b. Pricing Tables

The pricing table in the Services Price List for SIN 595-27, provided in Section 4, includes a range of prices based on the case type offered.

1c. Hourly Rates

Service Descriptions	Item Description Reference	Awarded Price Reference
SIN 595-27: HR Support: Pre-Employment Background Investigations/ Pre-Adjudication Labor Categories	Section 2	Section 4
• Program Manager	Section 2.10	Section 4
• Project Control Analyst	Section 2.11	Section 4
• Industrial Security I	Section 2.12	Section 4
• Industrial Security II	Section 2.13	Section 4
• Industrial Security III	Section 2.14	Section 4
• Case Review I	Section 2.15	Section 4
• Case Review II	Section 2.16	Section 4
• Case Review III	Section 2.17	Section 4

2. Maximum Order

The maximum order is as shown below:

Special Item Number	Maximum Order
SIN 595-27: HR Support: Pre-Employment Background Investigations/Pre-Adjudication	\$1,000,000
738X 500: Order-Level Materials (OLMs)	\$100,000

3. Minimum Order

The minimum order designated is \$100.

4. Geographic Coverage (Delivery Area)

The geographic coverage for this Schedule/Price List covers the United States (all 50 states) and the District of Columbia.

5. Point(s) of Production (City, County, and State or Foreign Country)

The primary services under this Schedule/Price List are located in Chantilly, Virginia. However, if during the performance of any order under this contract, CACI uses one or more facilities located at a different address than in this price list, the place of performance will be specified in the individual order.

6. Discount from List Prices or Statement of Net Price

Prices shown are NET prices; basic discounts have been deducted based on volume ordered.

7. Quantity Discounts

The quantity discounts will be determined at the task order level.

8. Prompt Payment Terms

CACI terms are net 30 days, upon receipt of invoice for each case completed. Case completion is returning the report of investigation to the ordering agency.

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government Purchase Cards Below the Micro-Purchase Threshold

CACI will accept Government purchase cards for orders below the micro-purchase threshold of \$3,500.

9b. Government Purchase Cards Above the Micro-Purchase Threshold

Purchase cards are not accepted for payment above the micro-purchase threshold of \$3,500.

10. Foreign Items

Not applicable.

11a. Time of Delivery

The time of delivery for initial cases for SIN 595-27 is based on 40 calendar days from receipt by CACI. Reinvestigations under SIN 595-27 will be 60 calendar days from receipt. Delivery can be modified by customer requirements and may require a modification of price.

11b. Expedited Delivery

Items available for expedited delivery are noted in this price list; specifically, the case types with a 40-day delivery are considered expedited as offered. CACI may provide further expedited delivery as negotiated at the task order level.

11c. Overnight and 2-Day Delivery

Overnight/2-day delivery will be negotiated on a case-by-case basis. The customer may contact CACI GSA Sales to affect a faster delivery.

11d. Urgent Requirements

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all the other terms and conditions of the contract to include the negotiated price adjustment.

12. F.O.B. Point(s)

Delivery FOB Destination – All 50 States, all United States Territories, and the District of Columbia.

13a. Ordering Address(es)

For mailed orders:

CACI, INC.–FEDERAL
Attention: GWAC GSA PMO
14370 Newbrook Drive Chantilly, VA 20151

For orders by email: cacigsa@caci.com for orders by facsimile transmission:

CACI, INC.–FEDERAL
Attention: GWAC GSA PMO
Fax: 703-679-3101
To Verify Transmission: 703-679-4177

13b. Ordering Procedures

For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address(es)

Payment of invoices shall be made to the following address:

CACI, INC.–FEDERAL
P.O. Box 418801
Boston, MA 02241-8801

15. Warranty Provision

Limitation of Liability: The Contractor will not be liable to the customer agency for changes in public records as related to SIN 595-27.

16. Export Packing Charges

As stated on individual orders.

17. Terms and Conditions of Government Purchase Card Acceptance

CACI will accept the Government Purchase Card for payments equal to or less than the micro-purchase threshold of \$3,500.

18. Terms and Conditions of Rental, Maintenance, and Repair

Not applicable.

19. Terms and Conditions of Installation

Not applicable.

20. Terms and Conditions of Repair Parts

Not applicable.

20a. Terms and Conditions for Other Services

Not applicable.

21. List of Service and Distribution Points

Not applicable.

22. List of Participating Dealers

Not applicable.

23. Preventive Maintenance

Not applicable.

24a. Special Attributes

Not applicable.

24b. Section 508 Compliance Information

Not applicable.

25. Data Universal Number System (DUNS) Number

The DUNS number for CACI, INC.–FEDERAL is 11-489-6066.

26. Notification Regarding Registration in System for Award Management (SAM) Database

CACI confirms that it is registered in SAM at www.sam.gov and all information is current.

27. SIN 595-27 Cancellation Policy

Investigations cancelled prior to completion will result in the following billing rates expressed as a percentage of full per-unit case prices based on the number of days that the investigation has been in progress at the time of receiving written notification of cancellation from the customer agency.

All Case Types	
Calendar Days	Percent
1 – 4 Days	25%

All Case Types	
Calendar Days	Percent
5 – 11 Days	75%
12 Days or More	100%

2 SIN 595-27, BACKGROUND INVESTIGATION CASE TYPE & PRE-ADJUDICATION LABOR CATEGORY DESCRIPTIONS

2.1 Tier 2 (with a Subject Interview) (T2S)

Product Description: The Tier 2S is conducted for Non-Sensitive positions designed as Moderate Risk Public Trust. The Tier 2S consists of an Enhanced Subject Interview (ESI) and law enforcement agency checks. Additional record checks may also be required. Expandable Focused Investigation (EFI) Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the Office of Personnel Management (OPM) Investigator's Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated as part of subsequent investigations.

Subject Contact: Conducted if Subject needs to be contacted outside of the ESI or Triggered Enhanced Subject Interview (TESI).

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive period of 6 months or more within the last 5 years. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) within the last 5 years when not covered via inquiry. Record with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence when not covered via inquiry. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information or the issue extends into the current period of investigation.

2.2 Tier 2 Reinvestigation (with a Subject Interview) (T2RS)

Product Description: The Tier 2RS is a reinvestigation conducted for Non-Sensitive positions designed as Moderate Risk Public Trust. The Tier 2S consists of an Enhanced Subject Interview (ESI) and law enforcement agency checks. Additional record checks may also be required. EFI Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the OPM Investigator's Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated as part of subsequent investigations.

Subject Contact: Conducted if Subject needs to be contacted outside of the ESI or TESI.

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive period of 6 months or more since the Date of the Last Investigation (DOLI), not to exceed 7 years. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) since the DOLI, not to exceed 7 years, when not covered via inquiry. Record

with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence when not covered via inquiry if not covered in a previous investigation. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information or the issue extends into the current period of investigation.

2.3 Tier 3 (with a Subject Interview) (T3)

Product Description: The Tier 3 is conducted for Non-Critical Sensitive, Military Accessions, and/or Requiring Eligibility for “L” access to Confidential or Secret Information. The Tier 3 consists of law enforcement agency checks. Additional record checks may also be required. EFI Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the OPM Investigator’s Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated as part of subsequent investigations.

Subject Contact: Conducted if Subject needs to be contacted outside of the TESI.

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive period of 6 months or more within the last 5 years. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) within the last 5 years when not covered via inquiry. Record with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence when not covered via inquiry. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information or the issue extends into the current period of investigation.

2.4 Tier 3 Reinvestigation (with a Subject Interview) (T3R)

Product Description: The Tier 3R is a reinvestigation conducted for Non-Critical Sensitive, Military Accessions, and/or Requiring Eligibility for “L” access to Confidential or Secret Information. The Tier 3R consists of law enforcement agency checks. Additional record checks may also be required. EFI Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the OPM Investigator’s Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated as part of subsequent investigations.

Subject Contact: Conducted if Subject needs to be contacted outside of the TESI.

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive period of 6 months or more since the DOLI, not to exceed 7 years. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) since the DOLI, not to exceed 7 years, when not covered via inquiry. Record with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence when not covered via inquiry if not covered in a previous investigation. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information or the issue extends into the current period of investigation.

2.5 Tier 4 (T4)

Product Description: The Tier 4 is conducted for Non-Sensitive positions designed as High Risk Public Trust. The Tier 4 consists of an Enhanced Subject Interview (ESI), residence, education, employment, law enforcement agency checks, financial, and public record coverage. Additional record checks may also be required. EFI Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the OPM Investigator's Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated as part of subsequent investigations. Best sources will be used for activity coverage. A best source is one who has substantive knowledge of the activity or component being covered by that source. At a minimum, sources will cumulatively provide direct coverage for the majority (at least half) of the timeframe the component covers.

Subject Contact: Conducted if Subject needs to be contacted outside of the ESI or TESI.

Residence: One neighbor who covers at least 6 months of the current residence except for temporary residences for employment training of less than 6 months duration, such as military basic training or law enforcement academies. Additionally, if the current residence is less than 6 months, one neighbor for the most recent residence of 6 consecutive or cumulative months or more.

Education: Record for the most recent degree regardless of the date it was awarded if not verified via inquiry. Two personal sources for all educations that were the primary activity in the most recent 3 years, regardless of duration, except for online education.

Non-Military Employment: Record for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) within the last 5 years. For Federal civilian employment, records obtained if not obtained via the Electronic Official Personnel Folder (eOPF) system. Two personal sources for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) cumulatively 6 months or more within the last 5 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. For short term employments with the same employer that cumulatively total more than 6 months where no individual period is 6 months or more, the most recent employment sources shall be interviewed. Personal sources at different locations with the same employer are not required if the source obtained has direct knowledge of Subject's conduct and character at each location.

Unemployment: All periods of unemployment 4 consecutive months or more within the last 5 years will be corroborated through a personal source.

Military Employment: Two personal sources who collectively cover the majority (at least half) of the most recent duty station of 6 months or more within the last 5 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. If there is no duty station of 6 months or more, and Subject has been in the military for 6 months or more within the last 5 years, the two personal sources will be obtained for the most recent duty station regardless of length.

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive period of 6 months or more within the last 7 years. Record for a developed current residence location regardless of length. Record for a developed current employment location regardless of length. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) within the last 7 years. Record with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

Public Record (Financial Records): Record for all financial civil actions (e.g., judgments/foreclosures, liens, child support, etc.) within the last 5 years. Record for all bankruptcies within the last 5 years (to include a trustee's report if applicable).

Public Record (Civil Court Records): Record for all civil court actions within the last 5 years when Subject is named the defendant. If Subject is named the plaintiff, the record will be obtained only when there is an indication that the information is pertinent to the investigation. Record for filed or completed divorces/annulments/legal separations will be obtained only when issues or discrepancies are present.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information or the issue extends into the current period of investigation.

2.6 Tier 4 Reinvestigation (T4R)

Product Description: The Tier 4R is a reinvestigation conducted for Non-Sensitive positions designed as High Risk Public Trust. The Tier 4R consists of an Enhanced Subject Interview (ESI), employment, law enforcement agency checks, financial, and public record coverage. Additional record checks may also be required. EFI Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the OPM Investigator's Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated as part of subsequent investigations. Best sources will be used for activity coverage. A best source is one who has substantive knowledge of the activity or component being covered by that source. At a minimum, sources will cumulatively provide direct coverage for the majority (at least half) of the timeframe the component covers.

Subject Contact: Conducted if Subject needs to be contacted outside of the ESI or TESI.

Non-Military Employment: Record for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) since the DOLI, not to exceed 7 years. For Federal civilian employment, records obtained if not obtained via eOPF. Two personal sources for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) cumulatively 6

months or more since the DOLI, not to exceed 7 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. For short term employments with the same employer that cumulatively total more than 6 months where no individual period is 6 months or more, the most recent employment sources shall be interviewed. Personal sources at different locations with the same employer are not required if the source obtained has direct knowledge of Subject's conduct and character at each location.

Unemployment: All periods of unemployment 4 consecutive months or more since the DOLI, not to exceed 7 years, will be corroborated through a personal source.

Military Employment: Two personal sources who collectively cover the majority (at least half) of the most recent duty station of 6 months or more since the DOLI, not to exceed 7 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. If there is no duty station of 6 months or more and Subject has been in the military for 6 months or more since the DOLI, not to exceed 7 years, the two personal sources will be obtained for the most recent duty station regardless of length.

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive or cumulative period of 6 months or more since the DOLI, not to exceed 5 years. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) since the DOLI, not to exceed 5 years. Court record for criminal court action beyond 5 years since the DOLI, not to exceed 7 years, if disposition is not already obtained by record. Record with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence if not covered in a previous investigation. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

Public Record (Financials): Record for all financial civil actions (e.g., judgments/foreclosures, liens, child support, etc.) since the DOLI, not to exceed 7 years. Record for all bankruptcies since the DOLI, not to exceed 7 years (to include a trustee's report if applicable).

Public Record (Civil Court Records): Record for all civil court actions since the DOLI, not to exceed 7 years, when Subject is named the defendant. If Subject is named the plaintiff, the record will be obtained only when there is an indication that the information is pertinent to the investigation. Record for filed or completed divorces/annulments/legal separations will be obtained only when issues or discrepancies are present.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information or the issue extends into the current period of investigation.

2.7 Tier 5 (T5)

Product Description: The Tier 5 is conducted for Critical Sensitive, Special Sensitive, and/or requiring eligibility for "Q" access or access to Top Secret or Sensitive Compartmented Information. The Tier 5 consists of an Enhanced Subject Interview (ESI), residence, education, employment, law enforcement agency checks, former spouse, and public record coverage. Additional record checks may also be required. EFI Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the OPM Investigator's Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated

as part of subsequent investigations. Best sources will be used for activity coverage. A best source is one who has substantive knowledge of the activity or component being covered by that source. At a minimum, sources will cumulatively provide direct coverage for the majority (at least half) of the timeframe the component covers.

Subject Contact: Conducted if Subject needs to be contacted outside of the ESI or TESI.

Residence: One neighbor who covers at least 6 months of the current residence except for temporary residences for employment training of less than 6 months duration, such as military basic training or law enforcement academies. Additionally, if the current residence is less than 6 months, one neighbor for the most recent residence of 6 consecutive or cumulative months or more.

Education: Record for the highest degree regardless of the date it was awarded. If no degree was awarded, record for the most recent attendance at an educational institution beyond high school within the last 7 years. Record for high school diploma when high school is the only educational activity within the last 7 years. Two personal sources for all educations that were the primary activity in the most recent 3 years, regardless of duration, except for online education.

Non-Military Employment: Record for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) within the last 7 years. For Federal civilian employment, records obtained if not obtained via eOPF. Two personal sources for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) cumulatively 6 months or more within the last 5 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. For short term employments with the same employer that cumulatively total more than 6 months where no individual period is 6 months or more, the most recent employment sources shall be interviewed. Personal sources at different locations with the same employer are not required if the source obtained has direct knowledge of Subject's conduct and character at each location.

Unemployment: All periods of unemployment 4 consecutive months or more within the last 5 years will be corroborated through a personal source.

Military Employment: Two personal sources who collectively cover the majority (at least half) of the most recent duty station of 6 months or more within the last 5 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. If there is no duty station of 6 months or more and Subject has been in the military for 6 months or more within the last 5 years, the two personal sources will be obtained for the most recent duty station regardless of length.

Social Reference: One listed or developed social reference will be obtained to provide cumulative knowledge of the Subject within the last 5 years.

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive period of 6 months or more within the last 7 years. Record for a developed current residence location regardless of length. Record for a developed current employment location regardless of length. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) within the last 7 years. Record with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

Former Spouse: Former spouse will be interviewed when a divorce or annulment has been completed within the last 5 years.

Public Record (Divorce Records): Record for all divorces/annulments filed or completed within the last 7 years.

Public Record (Financial Records): Record for all financial civil court actions (e.g., judgments, foreclosures, liens, child support, etc.) within the last 7 years. Record for all bankruptcies within the last 7 years to include a trustee's report if applicable).

Public Record (Civil Court Records): Record for all civil court actions within the last 7 years when Subject is named the defendant. If Subject is named the plaintiff, the record will be obtained only when there is an indication that the information is pertinent to the investigation. Record for filed or completed divorces/annulments/legal separations will be obtained only when issues or discrepancies are present. Record for all legal separations within the last 7 years.

Public Record (Police Records): Record for all charges or convictions that involve felonies, firearms, or domestic violence, regardless of the date they occurred when the State and/or Local Law Enforcement Agency Checks record does not include the disposition. Record for all criminal court action (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) within the last 7 years when the State and/or Local Law Enforcement Agency Checks record does not include the disposition.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information or the issue extends into the current period of investigation.

2.8 Tier 5 Reinvestigation (T5R)

Product Description: The Tier 5R is a reinvestigation conducted for Critical Sensitive, Special Sensitive, and/or requiring eligibility for "Q" access or access to Top Secret or Sensitive Compartmented Information. The Tier 5R consists of an Enhanced Subject Interview (ESI), employment, law enforcement agency checks, former spouse, and public record coverage. Additional record checks may also be required. EFI Flags will be resolved before the case is returned to the adjudicating facility.

Scope and Coverage: Specific scope and coverage requirements are contained in the Tiered Investigation Guide, dated 06/25/2018, and Handbook Revision Notices. Extra coverage factors, as outlined in the OPM Investigator's Handbook, with overlay dated December 2015 and Handbook Revision Notices, may also be requested by agencies for certain positions. Information validated in a prior investigation, the results of which are not expected to change (e.g., verification of education degree), shall not be repeated as part of subsequent investigations. Best sources will be used for activity coverage. A best source is one who has substantive knowledge of the activity or component being covered by that source. At a minimum, sources will cumulatively provide direct coverage for the majority (at least half) of the timeframe the component covers.

Subject Contact: Conducted if Subject needs to be contacted outside of the ESI or TESI.

Non-Military Employment: Record for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) since the DOLI, not to exceed 7 years. For Federal civilian employment, records obtained if not obtained via eOPF. Two personal sources for all employments (including self-employment, paid and unpaid internships, and primary volunteer activities) cumulatively 6 months or more since the DOLI, not to exceed 7 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. For short term employments with the same employer that cumulatively total more than 6 months where no individual period is 6 months or more, the most recent employment sources shall be interviewed. Personal sources at different locations with the same employer are not required if the source obtained has direct knowledge of Subject's conduct and character at each location.

Unemployment: All periods of unemployment 4 consecutive months or more since the DOLI, not to exceed 7 years, will be corroborated through a personal source.

Military Employment: Two personal sources who collectively cover the majority (at least half) of the most recent duty station of 6 months or more since the DOLI, not to exceed 7 years. One of these sources will be the onsite supervisor or someone in a supervisory capacity located onsite. If there is no duty station of 6 months or more and Subject has been in the military for 6 months or more since the DOLI, not to exceed 7 years, the two personal sources will be obtained for the most recent duty station regardless of length.

State and/or Local Law Enforcement Agency Checks: Record for all developed locations where Subject has lived, worked, or attended school for any consecutive period of 6 months or more since the DOLI, not to exceed 7 years. Record for a developed current residence location regardless of length. Record for a developed current employment location regardless of length. Record with disposition for any listed or developed arrest, charge, or conviction (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) since the DOLI, not to exceed 7 years. Record with disposition for all arrests, charges, or convictions that involve felonies, firearms, or domestic violence regardless of date of occurrence if not covered in a previous investigation. Additional record checks may also be required when an inquiry is pending at Case Review/Case Close or an inquiry is returned indicating a check was not conducted, referred to another location, or the result was inconclusive.

Former Spouse: Former spouse will be interviewed when a divorce or annulment has been completed since the DOLI, not to exceed 7 years.

Public Record (Divorce Records): Record for all divorces/annulments filed or completed since the DOLI, not to exceed 7 years.

Public Record (Financial Records): Record for all financial civil court actions (e.g., judgments, foreclosures, liens, child support, etc.) since the DOLI, not to exceed 7 years. Record for all bankruptcies since the DOLI, not to exceed 7 years, to include a trustee's report if applicable).

Public Record (Civil Court Records): Record for all civil court actions since the DOLI, not to exceed 7 years, when Subject is named the defendant. If Subject is named the plaintiff, the record will be obtained only when there is an indication that the information is pertinent to the investigation. Record for filed or completed divorces/annulments/legal separations will be obtained only when issues or discrepancies are present. Record for all legal separations since the DOLI not to exceed 7 years.

Public Record (Police Records): Record for all charges or convictions that involve felonies, firearms, or domestic violence, regardless of the date they occurred, when the State and/or Local Law Enforcement Agency Checks record does not include the disposition if not covered in a previous investigation. Record for all criminal court action (exception: fines of less than \$1,000 for traffic offenses that do not involve alcohol or drugs) since the DOLI, not to exceed 7 years, when the State and/or Local Law Enforcement Agency Checks record does not include the disposition.

EFI Flag Resolution: Record and personal sources obtained as specified by the EFI Flag. Issues previously investigated or adjudicated do not qualify as a current flag or need additional follow-up unless there is new information, or the issue extends into the current period of investigation.

2.9 Triggered Enhanced Subject Interview (TESI)

Product Description: A Triggered Enhanced Subject Interview (TESI) is a focused interview that gathers additional information regarding the discrepancies, omissions, or issues that were flagged as areas of concern in the EFI model, questions Subject regarding the relevant adjudicative criteria, and resolves any additional issues per the EFI model.

For cases that contain an ESI, a TESI will be conducted when there are indications of an EFI Flag that requires a TESI and the information was not addressed at the time of the ESI. For cases that do not contain an ESI, a TESI will be conducted when there are indications of an EFI Flag that requires a TESI.

A subsequent TESI will be conducted when there are indications of an EFI Flag that requires a TESI that developed after the ESI or TESI.

2.10 Program Manager

Product Description: Responsible for management across a single program or a program with multiple related projects or a portfolio of projects. This includes planning, organizing, and oversight for the successful completion of program level goals and objectives. Duties may include ensuring that all projects are delivered within scope, time, and budget constraints.

Experience/Education: High School diploma or GED, and 6 years of experience as a PM or 3 years of experience as a PM with a bachelor's Degree or higher.

2.11 Program Control Analyst

Product Description: Responsible for all program level financial analysis and reporting. Requirements may include: program cost control and management using cost baselines, revenue and profit recognition and forecasting, customer reporting and invoicing support, direct and indirect rate analysis, annual and multi-year planning, monthly forecasting, program compliance with FAR and GAAP regulations, and program initial set up to include project codes with work breakdown structure and billing set up.

Experience/Education: Typically has a University Degree (BA/BS) or equivalent experience and minimum 5 years of related work experience.

2.12 Industrial Security I

Product Description: Responsible for ensuring compliance with government regulations and policies for the protection of information. Scope extends to personnel clearance processes (Background Investigation and Pre-Adjudication), facility clearances, classified information systems, reporting associated with government industrial security requirements, responses to government compliance assessments, and relevant security training and awareness activities.

Experience/Education: High School diploma or GED and a minimum of 1 year of relevant work experience.

2.13 Industrial Security II

Product Description: Responsible for ensuring compliance with government regulations and policies for the protection of information. Scope extends to personnel clearance processes (Background Investigation and Pre-Adjudication), facility clearances, classified information systems, reporting associated with government industrial security requirements, responses to government compliance assessments, and relevant security training and awareness activities.

Experience/Education: High School diploma or GED and a minimum of 3 years of relevant work experience. Advanced degree may be substituted for upwards of six months of experience.

2.14 Industrial Security III

Product Description: Responsible for ensuring compliance with government regulations and policies for the protection of information. Scope extends to personnel clearance processes (Background Investigation and Pre-Adjudication), facility clearances, classified information systems, reporting associated with government industrial security requirements, responses to government compliance assessments, and relevant security training and awareness activities.

Experience/Education: High School diploma or GED and a minimum of 5 years of relevant work experience. Advanced degree may be substituted for upwards of six months of experience.

2.15 Case Review I

Product Description: Responsible for pre-review, execution and consultation in the performance of case reviews which may include last item inspection, tracking of closure and rework, and final customer submissions.

Experience/Education: High School diploma or GED, and 1 year progressively responsible experience providing security-related or administrative support.

2.16 Case Review II

Product Description: Responsible for pre-review, execution and consultation in the performance of case reviews which may include last item inspection, tracking of closure and rework, and final customer submissions.

Experience/Education: High School diploma or GED, and 3 years progressively responsible experience providing security-related or administrative support.

2.17 Case Review III

Product Description: Responsible for pre-review, execution and consultation in the performance of case reviews which may include last item inspection, tracking of closure and rework, and final customer submissions.

Experience/Education: High School diploma or GED, and 5 years progressively responsible experience providing security-related or administrative support.

3 SIN 738X-500, ORDER LEVEL MATERIALS (OLMs) DESCRIPTION

SIN Description: OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS BPA. OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and- Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies, and incidental services for which there is not a labor category specified in the FSS contract, Other Direct Costs (ODCs) (separate from those under ODC SINs), and indirect costs. OLMs are purchased under the authority of the FSS Program and are not “open market items.”

Items awarded under ancillary supplies/services or ODC SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed. Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the OLM SIN is only authorized for use under T&M and LH order CLINs.

The OLM SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials. Prices for items provided under the OLM SIN must be inclusive of the Industrial Funding Fee (IFF). The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

Additional SIN Details:

- The Maximum Order Threshold (MOT) for the OLM SIN is \$100,000. The MOT has no effect on the OLM cap of 33.33% of the total order value. OLMs are not limited to the MOT.
- See clauses 552.212-4 Contract Terms and Conditions - Commercial Items (JAN 2017) (Deviation - FEB 2018) (Alternate I - JAN 2017) (Deviation - FEB 2007) and 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials (JAN 2018) for additional information on inclusion of OLMs in task and delivery orders placed against a Schedule contract or BPA.
- OLMs are only authorized for inclusion at the order level under a T&M or LH CLIN and are subject to an NTE ceiling price.
- The OLM SIN contains no items or pricing, since by definition OLMs are unknown at the time of Schedule contract award. The ordering activity Contracting Officer is responsible for defining OLMs and determining proposed OLM pricing fair and reasonable for a particular order.
- The OLM SIN cannot be the only SIN awarded on a contract.
- The OLM SIN is exempt from Commercial Sales Practices disclosure requirements.
- The OLM SIN is exempt from the following clauses:
 - 552.216-70 Economic Price Adjustment - FSS Multiple Award Schedule Contracts
 - I-FSS-969 Economic Price Adjustment - FSS Multiple Award Schedule
 - 552.238-71 Submission and Distribution of Authorized FSS Schedule Pricelists, 552.238-75 Price Reductions.
- Terms and conditions that otherwise apply to the Schedule contract also apply to the OLM SIN. Examples include but are not limited to: Trade Agreements Act (TAA), sales reporting and IFF remittance, Environmental Attributes clauses, and AbilityOne Program Essentially the Same (ETS) compliance.
- The OLM SIN is subject to any Transactional Data Reporting (TDR) requirements in effect under the Schedule contract.

- For purposes of IFF and sales reporting, OLM products and services should be reported under the OLM SIN. All other products or services in the task or delivery order should be reported based on the SIN under which they are awarded.
- The following clause is added: 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials (JAN 2018).

4 SERVICES PRICE LIST – BACKGROUND INVESTIGATIONS/PRE-ADJUDICATION (CONUS)

SIN 595-27, Background Investigation	06/01/2019	06/01/2020	06/01/2021	06/01/2022	06/01/2023
Case Type	05/31/2020	05/31/2021	05/31/2022	05/31/2023	05/31/2024
Tier 2 (with a Subject Interview) (T2S)	\$1,192.74	\$1,229.71	\$1,267.83	\$1,307.13	\$1,347.65
Tier 2 Reinvestigation (with a Subject Interview) (T2RS)	\$1,042.62	\$1,074.94	\$1,108.26	\$1,142.62	\$1,178.04
Tier 3 (with a Subject Interview) (T3)	\$1,350.66	\$1,392.53	\$1,435.70	\$1,480.21	\$1,526.10
Tier 3 Reinvestigation (with a Subject Interview) (T3R)	\$1,290.90	\$1,330.92	\$1,372.18	\$1,414.72	\$1,458.58
Tier 4 (T4)	\$4,139.79	\$4,268.12	\$4,400.43	\$4,536.84	\$4,677.48
Tier 4 Reinvestigation (T4R)	\$3,409.45	\$3,515.14	\$3,624.11	\$3,736.46	\$3,852.29
Tier 5 (T5)	\$6,253.58	\$6,447.44	\$6,647.31	\$6,853.38	\$7,065.83
Tier 5 Reinvestigation (T5R)	\$2,597.60	\$2,678.13	\$2,761.15	\$2,846.75	\$2,935.00
Triggered Enhanced Subject Interview (TESI)	\$981.69	\$1,012.12	\$1,043.50	\$1,075.85	\$1,109.20
SIN 595-27, Background Investigation/Pre-Adjudication Labor Categories	06/01/2019	06/01/2020	06/01/2021	06/01/2022	06/01/2023
	05/31/2020	05/31/2021	05/31/2022	05/31/2023	05/31/2024
Program Manager	\$102.24	\$105.41	\$108.68	\$112.05	\$115.52
Program Control Analyst	\$132.64	\$136.75	\$140.99	\$145.36	\$149.87
Industrial Security I	\$77.38	\$79.78	\$82.25	\$84.80	\$87.43
Industrial Security II	\$88.44	\$91.18	\$94.01	\$96.92	\$99.92
Industrial Security III	\$97.98	\$101.02	\$104.15	\$107.38	\$110.71
Case Review I	\$56.09	\$57.83	\$59.62	\$61.47	\$63.38
Case Review II	\$67.62	\$69.72	\$71.88	\$74.11	\$76.41
Case Review III	\$83.93	\$86.53	\$89.21	\$91.98	\$94.83

5 SERVICE CONTRACT ACT (SCA)

The SCA is applicable to this contract and it includes SCA applicable labor categories/services. The prices for the indicated (**) SCA labor categories/services are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

SCA Eligible Labor Category/Service**	SCA Equivalent Code & Title	Applicable Wage Determination
Tier 2 (with a Subject Interview)**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24
Tier 2 Reinvestigation (with a Subject Interview)**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24
Tier 3 (with a Subject Interview)**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24
Tier 3 Reinvestigation (with a Subject Interview)**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24
Tier 4**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24

SCA Eligible Labor Category/Service**	SCA Equivalent Code & Title	Applicable Wage Determination
Tier 4 Reinvestigation**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24
Tier 5**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24
Tier 5 Reinvestigation**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24
Triggered Enhanced Subject Interview**	27006 – Background Investigator	WD 2007-0272 Rev. No. 24