



**GENERAL SERVICES ADMINISTRATION  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

**FINANCIAL AND BUSINESS SOLUTIONS**

**FSC GROUP 520  
SCHEDULE NUMBER 520**

**Special Item Numbers**

520-13 Complementary Financial Management Services  
520-15 Outsourcing Recurring Commercial Activities for Financial Management Services

**CACI, INC. - FEDERAL**

14370 Newbrook Drive

Chantilly VA 20151

[www.caci.com](http://www.caci.com)

Telephone: (703) 679-4177/ Fax: (703) 679-3402

**CONTRACT NUMBER:**

**GS-23F-0223L**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

**PERIOD COVERED BY CONTRACT:**

**July 6, 2001 through July 5, 2016**

**BUSINESS SIZE: LARGE BUSINESS**

Revision 8: Includes Modifications through PS-0011, effective August 29, 2011



**PAGE INTENTIONALLY LEFT BLANK**

**Table of Contents**

Customer Information ..... 1  
SIN Descriptions ..... 5  
Labor Category Descriptions ..... 7  
Authorized Schedule Pricelist..... 31

**PAGE INTENTIONALLY LEFT BLANK**

## Customer Information

- 1a. Authorized Special Item Numbers (SINs)
  - 520-13 Complementary Financial Management Services (See page 5 for Description)
  - 520-15 Outsourcing Recurring Commercial Activities for Financial Management Services (See page 6 for description)
- 1b. Not applicable
- 1c. See page 7 for job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services.
2. Maximum order: \$1,000,000 per SIN
3. Minimum order: \$300.00
4. Geographic coverage (delivery area): Domestic and Overseas
5. Point(s) of production (city, county, and state or foreign country): Varies by task order
6. Discount from list prices or statement of net price: Prices shown are NET prices; Basic Discounts have been deducted
7. Quantity discounts: None
8. Prompt payment terms: Net 30 Days
- 9a. Government purchase cards are accepted at or below the micropurchase threshold.
- 9b. Government purchase cards are accepted above the micropurchase threshold.
10. Foreign Items: None
- 11a. Time of Delivery: 90 days or as negotiated.
- 11b. Expedited Delivery: Not applicable.
- 11c. Overnight and 2-day delivery: Not applicable.
- 11d. Urgent Requirements: When the FSS contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within three workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant

to the agreed upon accelerated delivery timeframe shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B Points: Destination
- 13a. Contractor's ordering address:
  - CACI, Inc. - FEDERAL
  - Attention: GSA Sales
  - 14370 Newbrook Drive
  - Chantilly VA 20151
  - Email: [cacigsa@cacicom](mailto:cacigsa@cacicom)
  - (703) 679-4177
  - Fax to (703) 679-3402
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address:
  - CACI, Inc. – FEDERAL
  - P.O. Box 418801
  - Boston, MA 02241-8801
15. Warranty provision: None
16. Export Packing Charges: Not Applicable
17. Terms and Conditions of Government Purchase Card Acceptance: None
18. Terms and Conditions of rental, maintenance and repair: Not Applicable
19. Terms and Conditions of installation: Not applicable
20. Terms and Conditions of repair parts: Not Applicable
- 20a. Terms and Conditions for any other services: None
21. List of service and distribution points: Not Applicable
22. List of participating dealers: None
23. Preventative maintenance: Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not applicable.

- 24b. Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services on this contract are available at the following:  
<http://www.caci.com/Contracts/508.shtml>  
The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Number System (DUNS) number: 11-4896066
26. CACI is registered in the Central Contractor Registration (CCR) database.

**PAGE INTENTIONALLY LEFT BLANK**

## **SIN Descriptions**

### **SIN 520-13 COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES**

Complementary financial management services may include but are not limited to the following:

- Assess and improve financial management systems
- Conduct A-127 system compliance reviews
- Assist with implementation of corrective actions
- Document systems
- Identify systems requirements
- Plan and develop systems
- Assist in meeting agency financial management system requirements
- Assess and improve financial reporting and analysis
- Develop new reporting formats and pro-forma financial reports
- Assist in improving and streamlining reporting and analysis processes
- Perform cost-benefit or other special financial analyses
- Assist with the requirements of the Government Performance & Results Act
- Assist with devising and implementing performance measures and related processes and systems
- Assist with strategic and operational financial planning
- Resolve audit recommendations
- Assist in managerial cost accounting
- Assist in financial policy formulation and development
- Perform economic and regulatory analyses
  - Develop methods for analyzing costs, benefits and impacts of regulations and policies
  - Collect data and prepare Information Collection Requests for approval by OMB
  - Conduct exposure and risk analyses
  - Develop, modify or apply risk characterization models to analyze and evaluate polices, programs and regulations
- Perform actuarial services and/or actuarial data analysis services
  - Collection, analysis, editing, calibration and data entry of Employee Benefit Plan information

- Conduct updates of a full actuarial valuation pension plan database, program major upgrades or significant new modeling capabilities
  - Perform quantitative analysis of covered pension plans to identify plans that are potentially noncompliant or underfunded
- Assist with quality assurance efforts

— AND —

**SIN 520-15    OUTSOURCING RECURRING COMMERCIAL ACTIVITIES FOR  
FINANCIAL MANAGEMENT SERVICES**

In cases where the ordering agency has determined through A-76 studies that recurring financial management activities are not inherently governmental and should be commercially outsourced, the Contractor may provide such services. This may include but is not limited to the following:

- |                          |                                |
|--------------------------|--------------------------------|
| ➤ Billing services       | ➤ Grant application management |
| ➤ Payroll processing     | ➤ Loan application management  |
| ➤ Application processing | ➤ Inventory management         |
| ➤ Claim processing       |                                |

# Labor Category Descriptions

## **1. Program Manager**

Minimum/General Experience: Minimum of ten years experience is required, of which five years must be specialized. Specialized experience required includes: complete program development from inception to deployment, demonstrated ability to provide guidance and direction in multiple tasks across several functional areas and including the use of different technologies. Proven expertise in the management and control of funds and resources, demonstrated capability in managing complex multi-task contracts. Requires extensive knowledge of federal and state government support. General experience required includes: increasing responsibilities in the overall management of financial management information systems.

Functional Responsibility: Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of contractual items. Operates within client guidance, contractual limitations, and Company business and policy directives. Serves as focal point of contact with client on program activities. Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation. Manages program consisting of multiple projects including project identification, design, development and delivery. Confers with project manager to provide technical advice and to assist with problem resolution. Participates in contract negotiations.

Education: Bachelor's degree in Finance, Accounting, Information Systems, Business, or other related functional or technical discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| N/A       | N/A  | 13          | 6    | 10         | 5    | 7        | 3    | 4     | 1    |

## **2. Senior Project Manager**

Minimum/General Experience: At least six years of progressively more responsible experience in major government client support projects, including at least one year of Project Manager experience or equivalent. Demonstrated ability to manage numerous complex and time-critical client support activities simultaneously. Requires expert knowledge of Federal Government support; outstanding writing skills; outstanding oral communication skills; outstanding management skills. Must be able to anticipate client support needs and development and execute detailed plans for addressing needs.

Functional Responsibility: Responsible for coordinating the efforts of two or more Project Managers, either on one consolidated program, or multiple projects. The Senior Project Manager consults with the client and Government Management concerning overall operations, scheduling,

work assignments, staffing, progress reporting, security, etc. Assumes responsibility for overall quality assurance and timeliness of delivery of all work performed.

Education: Bachelor's degree in Finance, Accounting, Information Systems, Business, or other related functional or technical discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 12        | 7    | 9           | 4    | 6          | 1    | 1        | 0    | 0     | 0    |

### **3. Project Manager**

Minimum/General Experience: At least five years of progressively more responsible supervisory and management experience on major federal or state government supported projects. Demonstrated ability to manage numerous complex and time critical client activities simultaneously. Requires expert knowledge of government support, outstanding writing skills, excellent oral communication skills, and excellent management skill. Must be able to anticipate client needs and develop and execute detailed plans for addressing needs.

Functional Responsibility: Primary responsibility for all support provided to a particular project. Project Managers will generally be responsible for more than one activity at a time. The Project Manager is the client's primary point of contact. The Project Manager is responsible for planning and managing all support activities, including monitoring work flow, progress reporting, identifying and assigning staff, budget development and tracking, and acquiring other resources as required. Performs an active quality assurance role to ensure high quality work is delivered on time and under budget. Ensures that proper security is maintained over all project materials, in accordance with security standards and procedures. Coordinates with other Contractor components as required.

Education: Bachelor's degree in Finance, Accounting, Information Systems, Business, or other related functional or technical discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 10        | 6    | 7           | 3    | 5          | 0    | 0        | 0    | 0     | 0    |

### **4. Computer Systems Analyst, Lead**

Minimum/General Experience: Minimum of twelve years experience is required, of which nine years must be specialized. Specialized experience required includes: the analysis and design of business applications on complex, large-scale systems, including experience in data base management concepts. Knowledge of state-of-the-art storage and retrieval methods is required, as well as the ability to formulate specifications for computer programmers to use in coding, testing,

and debugging of computer programs. General experience required includes: increasing responsibilities in assignments of a technical nature. Proven ability to work independently or under only general direction on complex application problems involving all phases of systems analysis is required.

Functional Responsibility: Works independently or under only general direction on complex application problems involving all phases of systems analysis to provide resolutions. Assists in evaluating and determining client requirements. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides technical direction to lower level systems analysts.

Education: Bachelor’s Degree in Computer Science, Information Systems, Engineering, Business, or other related functional or technical discipline.

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 18        | 15   | 15          | 12   | 12         | 9    | 9        | 6    | 6     | 3    |

## **5. Computer Systems Analyst II**

Minimum/General Experience: Minimum of ten years experience is required, of which eight years must be specialized. Specialized experience required includes: the analysis and design of business applications on complex, large-scale systems, including experience in data base management concepts. Knowledge of state-of-the-art storage and retrieval methods is required, as well as the ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs. General experience required includes: increasing responsibilities in assignments of a technical nature. Proven ability to work independently or under only general direction on complex application problems involving all phases of systems analysis is required.

Functional Responsibility: Works independently or under only general direction on complex application problems involving all phases of systems analysis to provide resolutions. Assists in evaluating and determining Client requirements. Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides technical direction to lower level systems analysts.

Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related functional or technical discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 16        | 14   | 13          | 11   | 10         | 8    | 7        | 5    | 4     | 2    |

## **6. Computer Systems Analyst I**

Minimum/General Experience: Minimum of six years experience, of which at least four years must be specialized. Specialized experience required includes: the analysis and design of business applications on complex, large-scale systems, including three years experience in data base management concepts. Knowledge of state-of-the-art storage and retrieval methods is required, as well as the ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer software, plus one year of systems analysis experience designing technical applications on computer systems. General experience required includes: increasing responsibilities in information systems design and management, and demonstrated work on requirements that are moderately complex to analyze, plan, program, and implement.

Functional Responsibility: Works independently or under general direction on computer systems that are moderately complex to analyze, plan, program, and operate. Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management. Develops plans for ADP systems from project inception to conclusion. Analyzes the problem and the information to be processed. Defines the problem, and develops system requirements and program specifications, from which programmers prepare systems documentation, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Confers with functional proponents to determine application requirements and recommend system alternative solutions.

Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related functional or technical discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 12        | 10   | 9           | 7    | 6          | 4    | 3        | 1    | 0     | 0    |

## **7. Computer Security Specialist**

Minimum/General Experience: This position requires a minimum of eight years experience, of which at least six years must be specialized experience in defining computer security requirements for high level applications, evaluation of approved security product capabilities, and developing solutions to multi-level security (MLS) problems.

Functional Responsibility: Analyzes and defines security requirements for Multilevel Security (MLS) issues. Recommends, designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Educates and communicates security requirements and procedures to users. Performs risk analysis, which also includes risk assessment.

Education: Bachelor's degree in Electrical Engineering, Information Science, Information Systems, Computer Science, Physics, Math, or other related functional or technical discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 14        | 12   | 11          | 9    | 8          | 6    | 5        | 3    | 2     | 0    |

## **8. Systems Administrator**

Minimum/General Experience: Minimum of three years experience is required, of which one year must be specialized. Specialized experience required includes: administration of open systems-compliant multi-user systems. General experience required includes: administration of multi-user computer systems. . Knowledge of resident applications and applications software, strong technology performance, and capacity planning and modeling.

Functional Responsibility: Performs systems installation and integration of computer operating system software, network software, application software, computer hardware, and supporting network or telecommunications systems. Investigates and resolves operational problems in conjunction with other engineering and technical personnel. Responsible for monitoring and optimizing systems performance and system security.

Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 9         | 7    | 6           | 4    | 3          | 1    | 0        | 0    | 0     | 0    |

## **9. Senior Financial Analyst**

Minimum/General Experience: Minimum of twelve years experience is required, of which six years must be specialized. Specialized experience required includes: the preparation and analysis of financial statements. General experience required includes: progressively more responsible experience in general accounting or management activities.

Functional Responsibility: Perform a complex financial analysis of budgets and schedules needed to meet contractual/project requirements for assigned program or programs. Acts as a key technical expert on financial analysis issues. Coordinates, negotiates and resolves financial compliance issues with various governmental agencies to ensure accurate interpretation of contract requirements. Establishes and defines program plan requirements for assigned work. Coordinates interdepartmental development of program plans and interfaces with vendors and customers as required. Monitors and reports performance against plans to ensure that contractual cost and schedule objectives are met.

Education: Bachelor's Degree in finance, accounting, business or economics.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| N/A       | N/A  | 15          | 9    | 12         | 6    | 9        | 3    | 6     | 0    |

## **10. Financial Analyst**

Minimum/General Experience: Minimum of two years experience performing financial analysis and evaluation work. Thorough knowledge of generally accepted accounting principles and generally accepted accounting standards. Extensive experience with appropriate accounting, auditing, tax and financial systems and applications. Working knowledge of appropriate accounting and financial software.

Functional Responsibility: Performs analyses of financial statements, cost data, operating and project reports, etc. Makes initial assessments and recommendations as to areas requiring further review by more senior staff. Reviews and analyzes the records of financial transactions, including operating and investment records, loan histories and related financial portfolio, areas requiring further analysis.

Education: Bachelor's Degree in finance, accounting, business or economics.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 8         | 6    | 5           | 3    | 2          | 0    | 0        | 0    | 0     | 0    |

## **11. Accounting Analyst II**

Minimum/General Experience: Minimum of five years experience performing duties in accounting, banking, or finance for corporations or non-profit organizations. Experience providing budget analysis and development support, similar to that described under functional responsibility, and having knowledge and understanding of applicable technical concepts and practices.

Functional Responsibility: Performs a wide range of administrative and analytical tasks in the formulation, presentation, administration and management of budgets. Provides budgetary and financial advise and assistance to clients and contract personnel and managers in the development of budget requirements, requests and related supporting documentation. Provides written and instructional guidance used to support the planning and estimating of funding needs for staffing, travel, office supplies, equipment purchases, and related issues. Compiles narrative, statistical and graphical material and related background information and options concerning budgetary issues. Monitors the execution of a client's or contract's operation budget and prepares up-to-date narrative and statistical reports regarding the status of programs. Recommends adjustments, such as redistribution of funds within budget accounts in response to changes in programs, staffing levels, and 'or funds availability. Analyzes the impact of new legislation on budget planning and submits reports to management for consideration. Drafts written and instructional guidance for consideration and approval of managers concerning the format for the submission of annual estimates and/or task estimates of funding needs.

Education: Bachelor's Degree in a related business, accounting, or financial field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 11        | 6    | 8           | 3    | 5          | 0    | 2        | 0    | 0     | 0    |

## **12. Accounting Analyst I**

Minimum/General Experience: Minimum of one year experience performing duties in accounting, banking, or finance for corporations or non-profit organizations. Experience in banks and loan processing. Knowledge of manual and automated accounting systems used by banking, financial and other institutions. Excellent oral and written communications skills.

Functional Responsibility: Working under minimum supervision, performs accounting tasks that require familiarity with accounting practices, procedures and standards.

Education: Associate's degree in accounting or a Bachelor's degree in a related field (finance, business, accounting or economics).

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 4         | 1    | 1           | 0    | 1          | 0    | 0        | 0    | 0     | 0    |

## **13. Senior Auditor**

Minimum/General Experience: Thorough knowledge of generally accepted accounting principles and generally accepted auditing standards. Minimum of ten years experience as an auditor. Minimum five years specialized experience in the specific subject matter area involved.

Extensive working knowledge of appropriate accounting and financial analysis ADP systems and applications. Excellent oral and written communication skills. Experience in Federal Government activities preferred.

Functional Responsibility: Directs, provides guidance and advice, and reviews the work product of other Auditors and Financial Analysts to ensure that it meets the stated objectives of audit investigations. Reports to the government agency supported on status of audit investigations; prepares interim and final written reports and recommendations based on the results of audit investigations. Reviews and analyzes financial and operation statements, records and other information in order to arrive at results and conclusions in accordance with the stated objectives of audit investigations.

Education: CPA, MBA or equivalent in accounting or directly related field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| N/A       | N/A  | N/A         | N/A  | 12         | 6    | 10       | 5    | 0     | 0    |

#### **14. Auditor II**

Minimum/General Experience: Thorough knowledge of generally accepted accounting principles and generally accepted auditing standards. Minimum of five years experience as an auditor. Minimum three years specialized experience in the specific subject matter area involved. Working knowledge of appropriate accounting and financial analysis ADP systems and applications. Excellent oral and written communication skills. Experience in Federal Government activities preferred.

Functional Responsibility: Plans, implements and manages audit investigations as required in support of Federal Government Agency. In these situations, may work with little or no supervision from a Senior Auditor or other, more senior audit staff. As part of audit teams conduction large and complex audit investigations, may work under the direction of a Senior Auditor, and perform portions of the audit investigation under the Senior Auditor's supervision and guidance. Performs analysis of corporate financial and operation statements, records and other information in order to arrive at results in accordance with the stated objectives of the objectives of the audit investigation; prepares interim and final oral and written reports to client on the progress, status and results of audit investigations; makes recommendations to client based on audit results. Provides direction, supervision and guidance to more junior Financial Analysts working on the same audit investigation.

Education: CPA, MBA or equivalent in accounting or directly related field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| N/A       | N/A  | N/A         | N/A  | 8          | 6    | 5        | 3    | 0     | 0    |

**15. Auditor I**

Minimum/General Experience: Thorough knowledge of generally accepted accounting principles and generally accepted auditing standards. Minimum of three years experience as an auditor. Minimum two years specialized experience in the specific subject matter area involved. Working knowledge of appropriate accounting and financial analysis ADP systems and applications. Excellent oral and written communication skills. Experience in Federal Government activities preferred.

Functional Responsibility: Plans, implements and manages small and moderately sized audit investigations as required in support of Federal Government Agency. In these situations, may work with little or no supervision from a Senior Auditor or other, more senior audit staff. As part of audit teams conduct large and complex audit investigations, may work under the direction of a Senior Auditor, and perform portions of the audit investigation under the Senior Auditor’s supervision and guidance. Performs analysis of corporate financial and operation statements, records and other information in order to arrive at results in accordance with the stated objectives of the objectives of the audit investigation; prepares interim and final oral and written reports to client on the progress, status and results of audit investigations; makes recommendations to client based on audit results. Provides direction, supervision and guidance to more junior Financial Analysts working on the same audit investigation.

Education: Bachelor’s Degree in a related business, accounting, or financial field.

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| N/A       | N/A  | N/A         | N/A  | 3          | 2    | 3        | 2    | 1     | 0    |

**16. Help Desk Manager**

Minimum/General Experience: This position requires a minimum of seven years experience, of which at least five years must be specialized. Specialized experience includes: management of customer support desks and supervision of help desk employees. Demonstrated ability to communicate orally and in writing and a positive customer service attitude.

Functional Responsibility: Provides daily supervision and direction to staff responsible for the timely responses to all field office personnel, the production, quality control and monitoring of all routine and ad hoc reports required.

Education: Associate’s Degree

Alternate Experience:

| No Degree | Associate’s | Bachelor’s | Master’s | Ph.D. |
|-----------|-------------|------------|----------|-------|
|           |             |            |          |       |

|     |      |     |      |     |      |     |      |     |      |
|-----|------|-----|------|-----|------|-----|------|-----|------|
| Gen | Spec | Gen | Spec | Gen | Spec | Gen | Spec | Gen | Spec |
| 10  | 8    | 7   | 5    | 1   | 0    | 0   | 0    | 0   | 0    |

**17. Help Desk Specialist**

Minimum/General Experience: At least two years of college education and two years experience in a training or field support environment. Demonstrated ability to communicate orally and in writing and a positive customer service attitude.

Functional Responsibility: Provides phone and in-person technical and functional support to users. Serves as the initial point of contact for troubleshooting, technical guidance and problem resolution.

Education: Associate’s Degree

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 5         | 0    | 2           | 0    | 0          | 0    | 0        | 0    | 0     | 0    |

**18. Senior Training Specialist**

Minimum/General Experience: Minimum of four years experience, of which at least two years must be specialized. Specialized experience required in developing and providing user training. General experience required includes: experience in preparing and conducting training programs for staff of commercial businesses or government agencies.

Functional Responsibility: Conducts the research necessary to develop and revise training courses and prepare appropriate training materials. Prepares instructor materials (course outline, background material, and training aids). Prepares student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Provides one-to-one training or formal classroom courses, workshops, and seminars.

Education: Bachelor’s Degree in Education, Accounting, Finance, Information Systems, Computer Science, Business or other related discipline.

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 10        | 8    | 7           | 5    | 4          | 2    | 1        | 0    | 0     | 0    |

**19. Training Specialist**

Minimum/General Experience: Minimum of two years experience, of which at least one year must be specialized. Specialized experience required includes: developing and providing user training.

General experience required includes: information systems development, training, or other related fields.

Functional Responsibility: Conducts the research necessary to develop and revise training courses and prepare appropriate training materials. Prepares instructor materials (course outline, background material, and training aids). Prepares student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel through training materials and by conducting formal classroom courses, workshops, and seminars.

Education: Bachelor's Degree in any field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 8         | 7    | 5           | 4    | 2          | 1    | 1        | 0    | 0     | 0    |

## **20. Senior Information Specialist**

Minimum/General Experience: Minimum of seven years experience is required, of which three years must be specialized. . Required experience includes: writing or editing technical documents to meet applicable Government and/or industry standards.

Functional Responsibility: . Oversees the analysis of problems in terms of management information. Analyzes applicable technical documentation. Reviews published materials and recommends revisions or changes in scope, format, content, and methods of reproduction and binding. May supervise documentation staff. Organizes material and writes descriptive copy according to established standards regarding order, clarity, conciseness, style, and terminology. Performs advanced and complex systematic reviews of selected functions to determine application and design of systems or models. Participates in various testing functions (i.e. string and acceptance tests) to verify that results are correct. Develops and updates functional or operating manuals outlining established methods of performing work in accordance with organizational policy. Trains clients or user personnel in the operation and capabilities of proposed models. Provides functional guidance on more complex projects.

Education: Bachelor's Degree in a related field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 13        | 10   | 10          | 7    | 7          | 3    | 1        | 0    | 0     | 0    |

## **21. Technical Writer/Editor**

Minimum/General Experience: Minimum of one year experience. Required experience includes: writing or editing technical documents to meet applicable Government and/or industry standards.

Functional Responsibility: Collects and analyzes applicable technical documentation. Organizes material and writes descriptive copy according to establish standards regarding order, clarity, conciseness, style, and terminology. Reviews published materials and recommends revisions or changes in scope, format, content, and methods of reproduction and binding. Conducts research and retrieves photographs, drawings, sketches, diagrams, and charts to illustrate material. May assist in laying out material for publication. Uses automated tools, including computer terminal and word processing or desktop publishing software in performing assigned duties. May coordinate the production and distribution of material.

Education: Associate’s Degree or related Technical Certificate.

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 6         | 6    | 1           | 0    | 0          | 0    | 0        | 0    | 0     | 0    |

**22. Senior Quality Assurance Specialist**

Minimum/General Experience: Minimum of five years experience is required, of which three years must be specialized. Specialized experience may include: Configuration Management, verification and validation, integration testing, metrics gathering, conducting quality assurance audits, and developing quality assurance methodology. Excellent verbal and writing skills.

Functional Responsibility: Oversees all in-process and final test procedures and programs to ensure compliance with quality standards. Interfaces with client for quality assurance audits, various quality assurance documentation. Designs or assists in the design of system data quality assurance (QA) projects, maintaining proficiency in statistical methodology, including sampling techniques, procedures and forms. Stays current with applicable technology, concepts, and procedures.

Education: Bachelor’s Degree in Information Systems, Business, or other related functional, or technical discipline.

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 11        | 9    | 8           | 6    | 5          | 3    | 2        | 0    | 0     | 0    |

**23. Quality Assurance Specialist**

Minimum/General Experience: Minimum of three years experience is required. Requires basic understanding of quality assurance procedures and techniques. Excellent verbal and writing skills.

Functional Responsibility: Competes results of audits or test programs. Verifies test procedures, maintains proficiency in statistical methodology, including sampling techniques, procedures and forms. Ensures QA results are recorded accurately. Stays current with applicable technology, concepts, and procedures.

Education: Bachelor’s Degree in Information Systems, Business, or other related functional, or technical discipline.

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 9         | 6    | 6           | 3    | 3          | 0    | 0        | 0    | 0     | 0    |

**24. Telecommunications Specialist, Lead**

Minimum/General Experience: Minimum of five years experience is required, of which three years must be specialized. Specialized experience required includes: protocol analysis, knowledge of OSI protocol. Experience with ATM, frame relay, knowledge with bridges, routers, gateways, FDDI, detailed knowledge of operating systems. Supervising the operations and maintenance of communication network systems. General experience required includes: all aspects of communication networks planning, installation, and support.

Functional Responsibility: Evaluates communication hardware and software, troubleshoots LAN/MAN/WAN and other network related problems, provides technical expertise for performance and configuration of networks. Performs general LAN/MAN/WAN administration, provides technical leadership in the integration and test of complex large-scale computer integrated networks. Schedules conversions and cut overs. Oversees network control center. Supervises maintenance of systems. Coordinates with all responsible users and sites. Supervises staff.

Education: Bachelor’s Degree in Computer Science, Information Systems, Engineering, Business, or other related technical discipline.

Alternate Experience:

| No Degree |      | Associate’s |      | Bachelor’s |      | Master’s |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 12        | 10   | 9           | 7    | 5          | 3    | 3        | 1    | 0     | 0    |

**25. Telecommunications Specialist**

Minimum/General Experience: Minimum of four years experience is required, of which two years must be specialized. Specialized experience required includes: communications software, communications hardware or network specialty. General experience required includes: all aspects of communication networks.

Functional Responsibility: Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cut overs of network components and capabilities. Coordinates requirements with users and suppliers.

Education: Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related technical discipline.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 10        | 8    | 7           | 5    | 4          | 2    | 1        | 0    | 0     | 0    |

## **26. Senior Systems Engineer**

Minimum/General Experience: Minimum of seven years experience is required, of which four years must be specialized.

Functional Responsibility: Provides expertise and direction in the development or modification of complex software programs to enhance an operating system. Provides functional and empirical analysis related to the design, development, and implementation of hardware and software operating systems for the organization's products. Responsible for the instruction, assigning, and overseeing the performance of less experienced software engineering department with other sections of the corporation's information systems operation. May train and supervise subordinate systems engineers.

Education: Bachelor's degree in Computer Science, Math, Electrical Engineering or related field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 13        | 10   | 10          | 7    | 7          | 4    | 4        | 1    | 0     | 0    |

## **27. Systems Engineer**

Minimum/General Experience: Minimum of five years experience is required, of which three years must be specialized.

Functional Responsibility: Under minimal direction, works from specifications to develop or modify complex software programs to enhance an operating system. May give some direction and guidance to less experienced software systems engineers. Investigates and resolves operational problems in conjunction with other engineering and technical personnel. Develops logic, codes, tests and debugs software packages. Modifies, tests, and debugs retail utilities. Packages and engineers releases to integrate with the company's operating systems. Develops and modifies

complex software, such as routines supporting multiprogramming, telecommunications and file management.

Education: Bachelor's degree in Computer Science or related fields.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 11        | 9    | 8           | 6    | 5          | 3    | 2        | 0    | 0     | 0    |

## **28. Jr. Systems Engineer**

Minimum/General Experience: Minimum of four years experience is required, of which two years must be specialized.

Functional Responsibility: Under direction, assists in the definition and programming of moderately complex software. Works effectively on several phases of systems/software programming/analysis with little direction, but may require some instruction and guidance for other aspects. Provides functional and empirical analysis related to the design, development, and implementation of hardware and software operating systems for the organization's products. May assist in the coding of benchmark testing, job accounting and other control modules developed internally by the company. May assist with moderately complex software applications, such as system generations, compilers, link editors, and assemblers.

Education: Bachelor's degree in Computer Science, Math, Electrical Engineering or related fields.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 10        | 8    | 7           | 5    | 4          | 2    | 1        | 0    | 0     | 0    |

## **29. Senior Software Engineer/Analyst**

Minimum/General Experience: Minimum of five years experience is required, of which three years must be specialized. Specialized experience required includes:

Functional Responsibility: Performs subsystem definition, preliminary and detailed design, design implementation, subsystem and system integration, and tests for a subsystem. Participates in software requirements review, preliminary and critical reviews, integration readiness review, and software acceptance reviews. Researches problems discovered by quality assurance or product support and develops solutions to the problems. Represents the organization in providing solutions to difficult technical problems associated with specific projects.

Education: Bachelor's degree in Computer Science, Math, Engineering or related fields.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 11        | 9    | 8           | 6    | 5          | 3    | 0        | 0    | 0     | 0    |

### **30. Software Engineer/Analyst**

Minimum/General Experience: Minimum of four years experience is required, of which two years must be specialized.

Functional Responsibility: Under general supervision, designs, develops troubleshoots, and analyzes software programs for computer based systems. Performs systems modeling, simulation, and analysis. Designs and develops compilers, assemblers, utility programs, and operating systems. As required, provides inputs for documentation of new or existing programs. Education: Bachelor's Degree in Engineering, Computer Science or related field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 10        | 8    | 7           | 5    | 4          | 2    | 1        | 0    | 0     | 0    |

### **31. Jr. Software Engineer/Analyst**

Minimum/General Experience: Minimum of two years experience is required.

Functional Responsibility: Under general supervision, designs, develops troubleshoots, and analyzes software programs for computer based systems. Assists in evaluating/determining user needs with the maintenance of single-product models and subsystems. Performs routine systems modeling, simulation, and analysis. Designs and develops compilers, assemblers, utility programs, and operating systems. As required, provides inputs for documentation of new or existing programs.

Education: Bachelor's Degree in Engineering, Computer Science or related field.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 8         | 5    | 5           | 3    | 2          | 0    | 0        | 0    | 0     | 0    |

### **32. Senior Management Consultant**

Specialized Experience: The candidate will have experience managing two or more large Programs or concurrent management of multiple complex Projects, from inception to deployment, in one or more of the following areas:

- Information Engineering - including demonstrated experience managing a Program or Project team responsible for the implementation of information engineering projects. Experience in systems analysis, design and programming using CASE and IE tools and methods, (such as Oracle CASE, IEF CASE and I-CASE). Demonstrated experience in the client/server environment.
- System Architecture and Administration - Must be able to demonstrate experience managing the use of structured analysis, design methodologies and design tools (such as IDEF 1x, entity relationship diagrams, and other design techniques), object oriented principles, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems. Must have demonstrated experience directing the use of current DBMS's technologies, application design utilizing various DBMS and experience with DBMS internals.
- Business Process Reengineering - including Overseeing the facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, activity and data modeling, or information system development methods and practices; or
- Communications - including managing a team responsible for protocol analysis and knowledge of OSI protocol (such as TCP/IP, X.25, X.400 and X.500). Experience with current applicable technology, (such as ATM, frame relay, bridges, routers, gateways, FDDI, network operating systems). MCSE certification, CNE or ECNE experience a plus. Overseeing operation and maintenance of communication network systems that may be mainframe, mini, or client/server based. Direct Program or Project team in the definition of computer security requirements for high level applications, evaluation of approved security product capabilities, and developing solutions to MLS problems.

General experience includes demonstrated exceptional written and oral communications skills, including project plans, white papers, proposals and formal presentations. Must have demonstrated experience in managing all key project areas.

Responsibilities: Serves as the Program Manager of a large multi-task effort, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Oversees development of analytical and computational techniques and methodology for problem solutions. Directs enterprise wide strategic systems planning, business information planning, business and analysis. Manages process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering (I-CASE) tools. As applicable, directs team in the application of reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. May perform a quality assurance role. Identifies all task responsibilities and reports any changes or suggestions accordingly to the client and/or corporate Senior Management.

Alternate Experience:

|           |      |             |      |            |      |          |      |       |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |

|    |    |    |   |    |   |   |   |   |   |
|----|----|----|---|----|---|---|---|---|---|
| 15 | 10 | 12 | 8 | 10 | 6 | 8 | 5 | 6 | 4 |
|----|----|----|---|----|---|---|---|---|---|

### **33. Management Consultant**

Specialized Experience: The candidate will have experience managing at least one major Program or multiple concurrent medium to large complex Projects, from inception to deployment, in one or more of the following areas:

- Information Engineering - including demonstrated experience managing a technical team responsible for the implementation of information engineering projects. Experience in systems analysis, design and programming using CASE and IE tools and methods, (such as Oracle CASE, IEF CASE and I-CASE). Demonstrated experience in the client/server environment.
- System Architecture and Administration - Must be able to demonstrate use of structured analysis, design methodologies and design tools (such as IDEF 1x, entity relationship diagrams, and other design techniques), object oriented principles, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems. Must have demonstrated experience using current DBMS's technologies, application design utilizing various DBMS and experience with DBMS internals.
- Business Process Reengineering - including facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, activity and data modeling, or information system development methods and practices; or
- Communications - including protocol analysis and knowledge of OSI protocol (such as TCP/IP, X.25, X.400 and X.500). Experience with current applicable technology, (such as ATM, frame relay, bridges, routers, gateways, FDDI, network operating systems). MCSE certification, CNE or ECNE experience a plus. Operation and maintenance of communication network systems that may be mainframe, mini, or client/server based. Work with senior staff to define computer security requirements for high level applications, evaluation of approved security product capabilities, and developing solutions to MLS problems.

General experience includes demonstrated exceptional written and oral communications skills, including White Papers and formal presentations. Must have demonstrated experience in managing all key project areas. Demonstrated ability to work independently or under only general direction.

Responsibilities: Serves as a Project or Program Manager of a large multi-task effort, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Oversees development of analytical and computational techniques and methodology for problem solutions. Directs enterprise wide strategic systems planning, business information planning, business and analysis. Manages process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering (I-CASE) tools. As applicable, directs team in the application of reverse engineering and re-engineering disciplines to develop migration strategic

and planning documents. May perform a quality assurance role. Identifies all task responsibilities and reports any changes or suggestions accordingly to Senior Program Manager.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 10        | 6    | 8           | 5    | 6          | 4    | 4        | 2    | 3     | 1    |

**34. Principal Consultant II**

Specialized Experience: The candidate will have both technical and management experience, from inception to deployment, of two or more large-scale complex Projects in one or more of the following areas:

- Information Engineering - including demonstrated experience as the senior technical member of a team responsible for the implementation of information engineering projects. Experience in systems analysis, design and programming using CASE and IE tools and methods, (such as Oracle CASE, IEF CASE and I-CASE). Demonstrated experience in the client/server environment.
- System Architecture and Administration - Must be able to demonstrate use of structured analysis, design methodologies and design tools (such as IDEF 1x, entity relationship diagrams, and other design techniques), object oriented principles, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems. Must have demonstrated experience using current DBMS's technologies, application design utilizing various DBMS and experience with DBMS internals.
- Business Process Reengineering - including facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, activity and data modeling, or information system development methods and practices; or
- Communications - including protocol analysis, knowledge of OSI protocol (such as TCP/IP, X.25, X.400 and X.500). Experience with current applicable technology, (such as ATM, frame relay, bridges, routers, gateways, FDDI, network operating systems). MCSE certification, CNE or ECNE experience a plus. Operation and maintenance of communication network systems that may be mainframe, mini, or client/server based. Work with senior staff to define computer security requirements for high level applications, evaluation of approved security product capabilities, and developing solutions to MLS problems.

General experience includes demonstrated exceptional written and oral communications skills, including White Papers and formal presentations. Must have demonstrated experience in execution of key project areas. Demonstrated ability to work independently or under only general direction.

Responsibilities: Serves as a Technical Project Lead or Manager across all major technical areas of the project, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise wide strategic systems planning, business information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering (I-CASE) tools. As applicable, applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. May perform a quality assurance role. Identifies all task responsibilities and reports any changes or suggestions accordingly to Program Manager.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 12        | 8    | 10          | 6    | 8          | 5    | 6        | 4    | 4     | 2    |

**35. Principal Consultant I**

Specialized Experience: Candidate will have both technical and management experience, from inception to deployment, of one or more large-scale complex Projects in one or more of the following areas:

- Information Engineering - including demonstrated experience as a senior member of a team responsible for the implementation of information engineering projects. Experience in systems analysis, design and programming using CASE and IE tools and methods, (such as Oracle CASE, IEF CASE and I-CASE). Demonstrated experience in the client/server environment.
- System Architecture and Administration - Must be able to demonstrate use of structured analysis, design methodologies and design tools (such as IDEF 1x, entity relationship diagrams, and other design techniques), object oriented principles, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems. Must have demonstrated experience using current DBMS's technologies, application design utilizing various DBMS and experience with DBMS internals.
- Business Process Reengineering - including facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, activity and data modeling, or information system development methods and practices; or
- Communications - including protocol analysis, knowledge of OSI protocol (such as TCP/IP, X.25, X.400 and X.500). Experience with current applicable technology, (such as ATM, frame relay, bridges, routers, gateways, FDDI, network operating systems). MCSE certification, CNE or ECNE experience a plus. Operation and maintenance of communication network systems that may be mainframe, mini, or client/server based. Work with senior staff to define computer security requirements for high level applications, evaluation of approved security

product capabilities, and developing solutions to MLS problems.

General experience includes demonstrated exceptional written and oral communications skills. Must have demonstrated experience in execution of key project areas. Demonstrated ability to work independently or under only general direction.

Responsibilities: Serves as a Technical Task Lead or Manager in multiple project tasks, applying a wide spectrum of disciplines for the planning, analysis, design, implementation and support of assigned tasks. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise wide strategic systems planning, business information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering (I-CASE) tools. As applicable, applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. May perform a quality assurance role. Identifies all task responsibilities and reports any changes or suggestions accordingly to Project/Program Manager.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 12        | 8    | 10          | 6    | 8          | 5    | 6        | 4    | 4     | 2    |

### **36. Senior Analyst**

Specialized Experience: Proven supervisory skills. Must demonstrate the ability to work independently or under general direction on the analysis and design of business applications on complex, large-scale systems, including experience in database management concepts. Experience in the client/server environment. Knowledge of state-of-the-art storage and retrieval methods is required, as well as the ability to formulate specifications for computer programmers to use in coding, testing, and debugging of computer programs. Demonstrated experience in systems analysis, design and programming using applicable CASE and IE tools and methods, (such as Oracle CASE, IEF CASE, -CASE), is strongly desired.

General experience required includes increasing responsibilities in assignments of a technical nature. Proven ability to work independently on complex application problems involving all phases of systems analysis is required. Demonstrated exceptional written and oral communications skills.

Responsibilities: Works independently on complex application problems involving all phases of systems analysis to provide resolutions. Provides technical direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Make recommendations, if needed, for approval of major systems installations. Prepares milestone

status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides technical direction to lower level systems analysts.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 12        | 8    | 10          | 6    | 8          | 5    | 6        | 4    | 4     | 2    |

**37. Analyst**

Specialized Experience: Must demonstrate the ability to work independently or under general direction on the analysis and design of business applications on complex, large-scale systems, including experience in database management concepts. Experience in the client/server environment. Knowledge of state-of-the-art storage and retrieval methods is required.

General experience required includes increasing responsibilities in assignments of a technical nature. Proven ability to work under general direction on complex application problems involving all phases of systems analysis is required. Demonstrated exceptional written and oral communications skills.

Responsibilities: Works independently or under general direction on complex application problems involving all phases of systems analysis to provide resolutions. Coordinates with the Task/Project Manager to ensure problem solution and user satisfaction. Make recommendations, if needed, for approval of major systems installations.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 10        | 6    | 8           | 5    | 6          | 4    | 4        | 2    | 3     | 1    |

**38. Junior Analyst**

Specialized Experience: Must demonstrate the ability to work under general direction on the analysis and design of business applications on complex, large-scale systems, including experience in data base management concepts. Experience in the client/server environment and knowledge of state-of-the-art storage and retrieval methods is required.

General experience required includes increasing responsibilities in assignments of a technical nature. Proven ability to work under general direction on application problems involving all phases of systems analysis is required. Strong written and oral communications skills are desired.

Responsibilities: Works under general direction on complex application problems involving all phases of systems analysis to provide resolutions. Coordinates with the Task Manager to ensure

problem solution and user satisfaction. Make recommendations, if needed, for approval of major systems installations.

Alternate Experience:

| No Degree |      | Associate's |      | Bachelor's |      | Master's |      | Ph.D. |      |
|-----------|------|-------------|------|------------|------|----------|------|-------|------|
| Gen       | Spec | Gen         | Spec | Gen        | Spec | Gen      | Spec | Gen   | Spec |
| 6         | 4    | 5           | 3    | 3          | 1    | 2        | 1    | 1     | 1    |

**PAGE INTENTIONALLY LEFT BLANK**

## Authorized Schedule Pricelist

|    | <b>Labor Category</b>           | 07/6/11<br>to<br>07/05/12 | 07/06/12<br>to<br>07/05/13 | 07/06/13<br>to<br>07/05/14 | 07/06/14<br>to<br>07/05/15 | 07/06/15<br>to<br>07/05/16 |
|----|---------------------------------|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| 1  | Program Manager                 | \$144.86                  | \$149.19                   | \$153.65                   | \$158.25                   | \$162.98                   |
| 2  | Senior Project Manager          | \$123.74                  | \$127.44                   | \$131.24                   | \$135.16                   | \$139.20                   |
| 3  | Project Manager                 | \$97.63                   | \$100.55                   | \$103.56                   | \$106.65                   | \$109.83                   |
| 4  | Lead Computer Systems Analyst   | \$111.77                  | \$115.11                   | \$118.56                   | \$122.11                   | \$125.75                   |
| 5  | Computer Systems Analyst II     | \$83.61                   | \$86.11                    | \$88.69                    | \$91.34                    | \$94.07                    |
| 6  | Computer Systems Analyst I      | \$69.64                   | \$71.73                    | \$73.87                    | \$76.08                    | \$78.36                    |
| 7  | Computer Security Specialist    | \$79.42                   | \$81.79                    | \$84.24                    | \$86.76                    | \$89.35                    |
| 8  | Systems Administrator           | \$74.63                   | \$76.86                    | \$79.15                    | \$81.52                    | \$83.96                    |
| 9  | Senior Financial Analyst        | \$111.77                  | \$115.11                   | \$118.56                   | \$122.11                   | \$125.75                   |
| 10 | Financial Analyst               | \$70.46                   | \$72.56                    | \$74.73                    | \$76.97                    | \$79.26                    |
| 11 | Accounting Analyst II           | \$95.21                   | \$98.07                    | \$101.00                   | \$104.02                   | \$107.13                   |
| 12 | Accounting Analyst I            | \$72.24                   | \$74.40                    | \$76.62                    | \$78.91                    | \$81.27                    |
| 13 | Senior Auditor                  | \$133.31                  | \$137.30                   | \$141.40                   | \$145.63                   | \$149.98                   |
| 14 | Auditor II                      | \$94.31                   | \$97.13                    | \$100.03                   | \$103.02                   | \$106.11                   |
| 15 | Auditor I                       | \$77.12                   | \$79.43                    | \$81.80                    | \$84.25                    | \$86.77                    |
| 16 | Help Desk Manager               | \$69.19                   | \$71.25                    | \$73.38                    | \$75.58                    | \$77.83                    |
| 17 | Help Desk Specialist (SCA)      | \$68.75                   | \$70.80                    | \$72.92                    | \$75.09                    | \$77.34                    |
| 18 | Senior Training Specialist      | \$56.94                   | \$58.64                    | \$60.39                    | \$62.20                    | \$64.06                    |
| 19 | Training Specialist (SCA)       | \$65.75                   | \$67.72                    | \$69.74                    | \$71.83                    | \$73.97                    |
| 20 | Senior Information Specialist   | \$74.69                   | \$76.93                    | \$79.22                    | \$81.59                    | \$84.03                    |
| 21 | Technical Writer/Editor (SCA)   | \$57.51                   | \$59.23                    | \$61.01                    | \$62.83                    | \$64.71                    |
| 22 | Sr Quality Assurance Specialist | \$62.97                   | \$64.86                    | \$66.79                    | \$68.79                    | \$70.84                    |
| 23 | Quality Assurance Specialist    | \$58.23                   | \$59.97                    | \$61.76                    | \$63.61                    | \$65.51                    |
| 24 | Telecom Specialist, Lead        | \$104.69                  | \$107.82                   | \$111.04                   | \$114.37                   | \$117.78                   |
| 25 | Telecommunications Specialist   | \$70.53                   | \$72.63                    | \$74.81                    | \$77.05                    | \$79.36                    |
| 26 | Senior Systems Engineer         | \$104.69                  | \$107.82                   | \$111.04                   | \$114.37                   | \$117.78                   |
| 27 | Systems Engineer                | \$89.23                   | \$91.90                    | \$94.65                    | \$97.48                    | \$100.39                   |
| 28 | Jr. Systems Engineer            | \$60.83                   | \$62.65                    | \$64.52                    | \$66.45                    | \$68.43                    |
| 29 | Senior Software Eng/Analyst     | \$104.49                  | \$107.62                   | \$110.83                   | \$114.15                   | \$117.56                   |
| 30 | Software Eng/Analyst            | \$65.48                   | \$67.44                    | \$69.45                    | \$71.53                    | \$73.66                    |
| 31 | Jr. Software Engineer/Analyst   | \$50.70                   | \$52.21                    | \$53.77                    | \$55.39                    | \$57.04                    |
| 32 | Senior Management Consultant    | \$270.25                  | \$278.33                   | \$286.65                   | \$295.22                   | \$304.05                   |
| 33 | Management Consultant           | \$221.35                  | \$227.97                   | \$234.79                   | \$241.81                   | \$249.05                   |
| 34 | Principal Consultant II         | \$184.93                  | \$190.46                   | \$196.15                   | \$202.02                   | \$208.05                   |
| 35 | Principal Consultant I          | \$161.45                  | \$166.28                   | \$171.24                   | \$176.36                   | \$181.63                   |
| 36 | Senior Analyst                  | \$139.74                  | \$143.92                   | \$148.22                   | \$152.65                   | \$157.22                   |
| 37 | Analyst                         | \$100.76                  | \$103.77                   | \$106.87                   | \$110.07                   | \$113.36                   |
| 38 | Junior Analyst                  | \$92.70                   | \$95.47                    | \$98.32                    | \$101.26                   | \$104.28                   |

